Dinnington St John's Town Council

COMMUNITY EMERGENCY PLAN

September 2026

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PLAN ISSUE, AMENDMENT AND QUERIES

This plan is owned, maintained and issued by Dinnington St John's Town Council.

Amendments to this plan can only by issued by the Clerk to the Council.

Telephone numbers are to be checked at three monthly intervals.

Any queries concerning this plan or suggested amendments or corrections should be submitted to:

Dinnington St John's Town Council
Town Clerk and Finance Officer
64 Laughton Road
Dinnington
SHEFFIELD
S25 2PQ

Tel 01909 564169 / 07947 880573

Email: clerk@dinningtonstjohns-tc.gov.uk

Record of Amendments

Amendment Number	By Whom Incorporated	Pages Amended	Date	Signature
1	**Clerk**	**3 – Updated Clerk mobile tel no** **27 – Updated staff contact details and new member structure and contact details**	**Sept 2026**	**Clerk**
2	**Clerk**	**27 – updated councillor details** **28 – updated RMBC contact details** **31 – Welfare land deleted from 'Public Access Green Spaces'** **32 – Under 'Schools' Rother Valley Campus amended to Elements Academy with updated phone number** **33 – Under 'Children's Facilities' Rother Valley College Day Nursery amended to Bright Skies Day Nursery**	**April 2025**	**Clerk**
3	**Clerk**	**27 – updated contact details**	**Nov 2024**	**Clerk**

SECTION 1

INTRODUCTION

INTRODUCTION

Aim

1. This plan defines how Dinnington Town Council will respond to an emergency or Major Incident and is in line with guidance received from the Emergency and Safety Team, Rotherham Metropolitan Borough Council.

2. In the event of a Major Incident occurring within the community or the border of Dinnington (shown on the map at Section 2), the principal concerns of the Town Council will be to assist Rotherham Metropolitan Borough Council in helping to:

   - Support the Emergency Services in preserving life and property.
   - Support and care for the Community.
   - Mitigate the effects of the incident.
   - Restoration of the Community and Environment.

   This Plan specifies how we will respond to a Major Incident and also lists the resources available to assist.

Definition of a Major Incident

3. For the purposes of this plan, a Major Incident is defined as a situation, event or occurrence which necessitates a response that is beyond the scope of normal day to day operation. A smaller scale incident may also have an impact on the community but not meet the definition of major incident criteria. The Town Council may wish to consider the provision of assistance to the local community in emergencies of lesser impacts, examples could include the provision of community reassurance, assistance with drop off points for bottled water, sand bags etc.

4. It is important that all Members of the Town Council are fully familiar with the contents of this plan and in particular their Role and Responsibilities at Section 4.

SECTION 2

OVERVIEW OF THE COMMUNITY/PARISH AND LOCAL RISKS

RISK ASSESSMENT PROCESS

1. The risk assessment process used in this Plan is consistent with that recommended in the Civil Contingencies Act 2004 and takes into account characteristics of the area/parish, including social, economic and cultural factors, infrastructure and environmental issues.

2. Everyday hazards in the town have been identified and the likelihood of these occurring and their impact has been analysed. These include such as severe weather and transportation incidents and those resulting from industrial accidents. The threat of terrorism and other deliberate acts are not included.

3. By working with the emergency services, local authority, health agencies and local partners, agreement has been reached regarding acceptable and unacceptable risks in the area/parish. Development and testing of this plan and other local strategies will help to mitigate these risks.

3. A South Yorkshire wide Community Risk Register (CRR) has been prepared by the SY Local Resilience Forum for the whole of South Yorkshire (SY). Although these risks are not specific to the Town Council the SY CRR can be viewed on the following URL:

   https://www.southyorkshire-ca.gov.uk/getmedia/d4481804-909c-4568-b81c-1390a77e29e2/SYLRF-Community-Risk-Register-PUBLIC-March-2024.pdf

Risk Analysis

4. For each type of hazard, likelihood, impact and overall risk ratings have been assessed. The method of assessment is shown below.

5. "Likelihood" refers to the chances or probability of the event either occurring in or impacting on the communities/area/parish (some events, which may never occur, will nevertheless have an impact on people or organisations). Likelihood ratings are given on a 1-5 point scale.

6. Likelihood has been given one of five "broad-brush" descriptors based on the following classification:

Score	Classification	Description
1	Negligible	It is a conceivable but highly remote possibility
2	Rare	No significant incidents of this type have occurred in the area/parish, but it is capable of happening

3	Unlikely	Has occurred in the area/parish and is capable of happening again
4	Possible	Has occurred on multiple occasions in the area/parish and is capable of happening again
5	Probable	Has occurred on multiple occasions in the area/parish and is expected to occur in the future

7. "Impact" refers to the scale of the impact upon people or organisations. Impact ratings are given on a 1-5 point scale.

8. Potential impacts have been assessed in four categories - health, social aspects, environment and local economy. The following descriptors show the extremes of the rating system used:

Score	Classification	Description
1	Insignificant	very few injuries, little disruption, and few environmental effects
2	Minor	serious injuries, potential for fatalities, and some economic effects
3	Moderate	some deaths, large numbers of casualties, and medium term environmental effects
4	Significant	deaths and injuries, major social and economic disruption, with large-scale environmental effects
5	Catastrophic	many deaths and injuries, complete social and economic disruption and widespread and long-term environmental effects

9. (Although the classifications "Insignificant" and “Minor” are used, this refers to the level of impact on an overall or city/borough wide basis. It is not intended to diminish the scale of any impact on the lives of individuals.)

10. "Overall Risk" is obtained by multiplying ratings for likelihood and impact together as shown on the chart below, producing a rating on a 1-25-point scale. In this way a high-probability but low-impact event may be compared to a low-probability but high-impact event. Events that are both high in impact and high in probability are regarded as a greater overall risk than events that are low in impact or low in probability.

Overall Risk

IMPACT ↑					
5	5	10	15	20	25
4	4	8	12	16	20
3	3	6	9	12	15
2	2	4	6	8	10
1	1	2	3	4	5
LIKELIHOOD →	1	2	3	4	5

11. Overall Risk ratings fall into four categories:

- "Low" equivalent to ratings of 1-5
- "Medium" equivalent to ratings of 6-9
- "High" equivalent to ratings of 10-15
- "Very High" equivalent to ratings of 16 and over.

COMMUNITY PROFILE

12. *To provide a brief description of the community characteristics such as physical environment and land use, economy and population demographics.*

DETAILS OF LOCAL RISKS

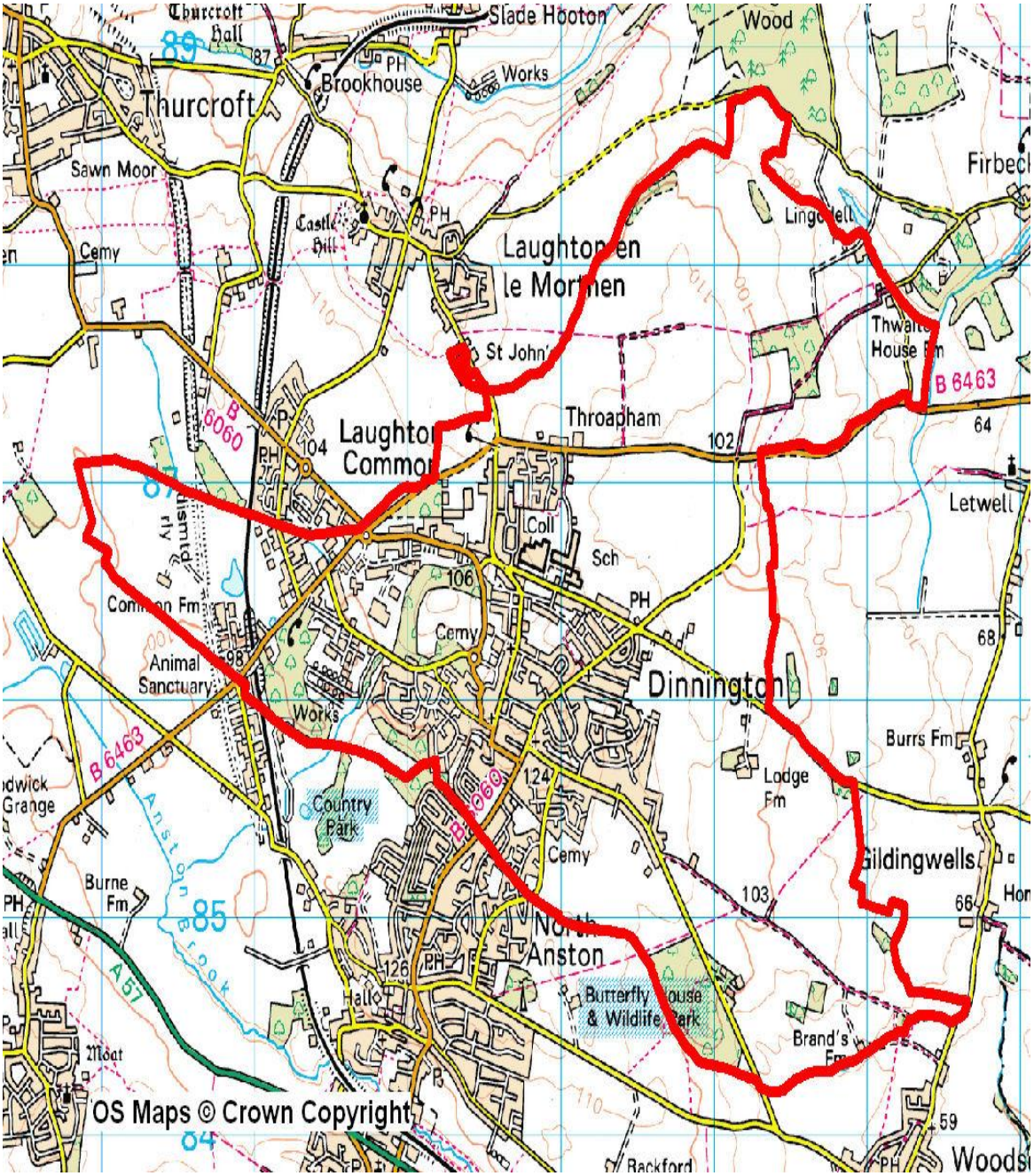
13. The risk analysis has been prepared based on the location of the Parish/Community relative to everyday hazards which include fixed site hazards and transport hazards both within and outside the Parish or community boundary. The analysis has included a review of the past history of incidents but does not include any threats from terrorist activity or other deliberate acts.

Local Risks and Rating	Impact on Community	What can be done to prepare?
Disruption to Essential Services i.e. Electricity, Water or Gas **9**	• Loss of electricity – short term loss of heating and cooking facilities and lighting. • Loss of gas – short term loss of heating and cooking facilities. • Loss of water – provision and collection of bottled or water bowsers.	• Promotion of having personal emergency plans and emergency packs • Identify vulnerable people in the community who may need assistance such as in collecting bottled water. • Identify volunteers to assist the vulnerable. • Notify authorities. • **Essential Service Providers have a duty to manage the disruption.** • Funding available to source equipment as required, e.g. generators

Local Risks and Rating	Impact on Community	What can be done to prepare?
Severe Weather **9**	• Ice and snow leading to disruption to daily life (e.g. education, welfare, transport) • Intense Rainfall leading to surface water flooding	• Identify vulnerable people in the community who may need assistance such clearing footpaths, fetching shopping or medication. • Identify volunteers to assist the vulnerable, e.g. Snow/Flood Wardens • Ensure Rock Salt stock levels are maintained. • Notify/work with authorities. • Identification of community buildings that could be used for temporary accommodation and volunteers and resources to assist evacuees.
Health Emergency such as a Flu Epidemic **20**	• Disruption to daily life (e.g. education, welfare, transport)	• Promote take up of the flu vaccine • Promote good health practices for avoiding getting the disease • Identify 'Flu friends' in the community. • Promotion of having personal emergency plans and emergency packs • Council facilities to be made available if required
Major Fire **8**	• Evacuation	• Identification of community buildings that could be used for temporary accommodation and volunteers and resources to assist evacuees. • Promotion of having personal emergency plans and emergency packs
Chemical Leak **6**	• 'Go In, Stay In, Tune In'	• Promotion of what to do if this happens

Local Risks and Rating	Impact on Community	What can be done to prepare?
Disruption to major transportation routes/SYPTE mini interchange **10**	• Disruption to travel • Drivers evacuated from their vehicles	• Road diversions • Identification of community buildings that could be used for temporary accommodation and volunteers and resources to assist evacuees.
Disruption to Communication systems as a result of the loss of the telephone exchange **8**	• Loss of communication system(s)	• Identification of alternative communications system(s)

MAP OF THE DINNINGTON ST JOHN'S PARISH



SECTION 3

ACTIVATION

SECTION 3 - PLAN ACTIVATION

1 Notification

The Town Council would be notified either through:
Direct from RMBC Emergency Operations Room
Direct from Chief Executives Directorate Control Room
Council Scrutiny Team

The Chair, through the Clerk, could also activate this plan in response to a local emergency.

2 Command and Control

The diagrams overleaf set out the activation of RMBC response, which includes the response of this council (*Parish/Town Council notification procedures have been provided to the RMBC EPSS, should these be updated please notify the EPSS).*

Nothing in this Plan over-rides the discretion of a Town Councillor involved in the response to an incident to take such action as they feel fit in the circumstances prevailing at the time, providing always that such action and the reason(s) for it shall be properly recorded at the time.

Implementing the Parish/Town Council Plan

Once the decision has been made to activate the Town Council emergency plan the Council may hold an emergency meeting to discuss and confirm response actions. The following Draft Initial Agenda will be reviewed:

Draft Initial Meeting Agenda

1. Situation Brief
   - Any flood warnings or weather warnings in place
   - Area affected
   - What has happened and future concerns
   - Updates and advice from RMBC and/or emergency services/other agencies, including safety advice, decision to evacuate and shelter requirements

2. Review Roles and Responsibilities (Section 4)

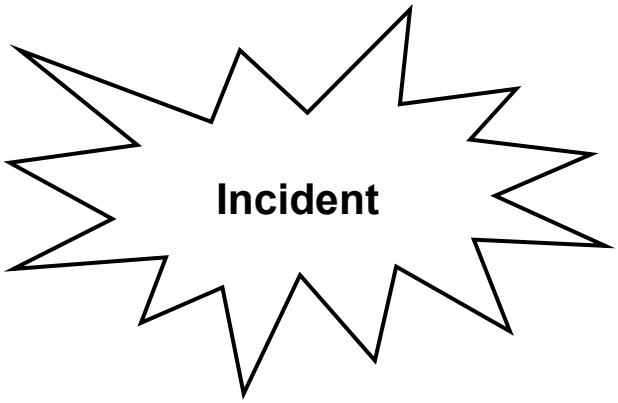
3. Vulnerable Persons (Section 2)
   - Who could be vulnerable in this emergency?
   - Any known risk to life call '999'
   - What assistance can we provide
   - Are RMBC aware of these needs?

4. Resources and Response Available (Section 5)
   - What has RMBC offered or put into place i.e. Emergency Reception Centres, equipment etc.
   - Have members of the community already gone to a community centre?
   - What community buildings do we have available and are they outside of the affected areas i.e. flood risk areas?
   - What welfare provisions, food, water, blankets etc. are available including RMBC?
   - Availability of generators, snow ploughs etc.
   - Snow Wardens
   - Flood Wardens
   - DSJTC members and staff available

5. Confirm Actions

6. Communication:
   a. Communicate actions to RMBC (Section 4)
   b. With community (via social media?)
   c. Identify communications between DSJTC members and staff in attendance

ACTIVATION OF RMBC MAJOR INCIDENT PLAN



A Major Incident could arise in two ways:

(1)

Emergency Services respond to an Incident

Duty Forward Liaison Officer alerted

Duty Borough Emergency Co-ordinator alerted

Duty Forward Liaison Officer deployed to incident site

Chief Executive

Leader of the Council

(2)

An Incident develops into an emergency over a period of time

Directorate(s) require(s) corporate assistance

Emergency and Safety Team alerted

Forward Liaison Officer alerted

Scrutiny alerted

Dinnington St John's Town Council Member(s) notified

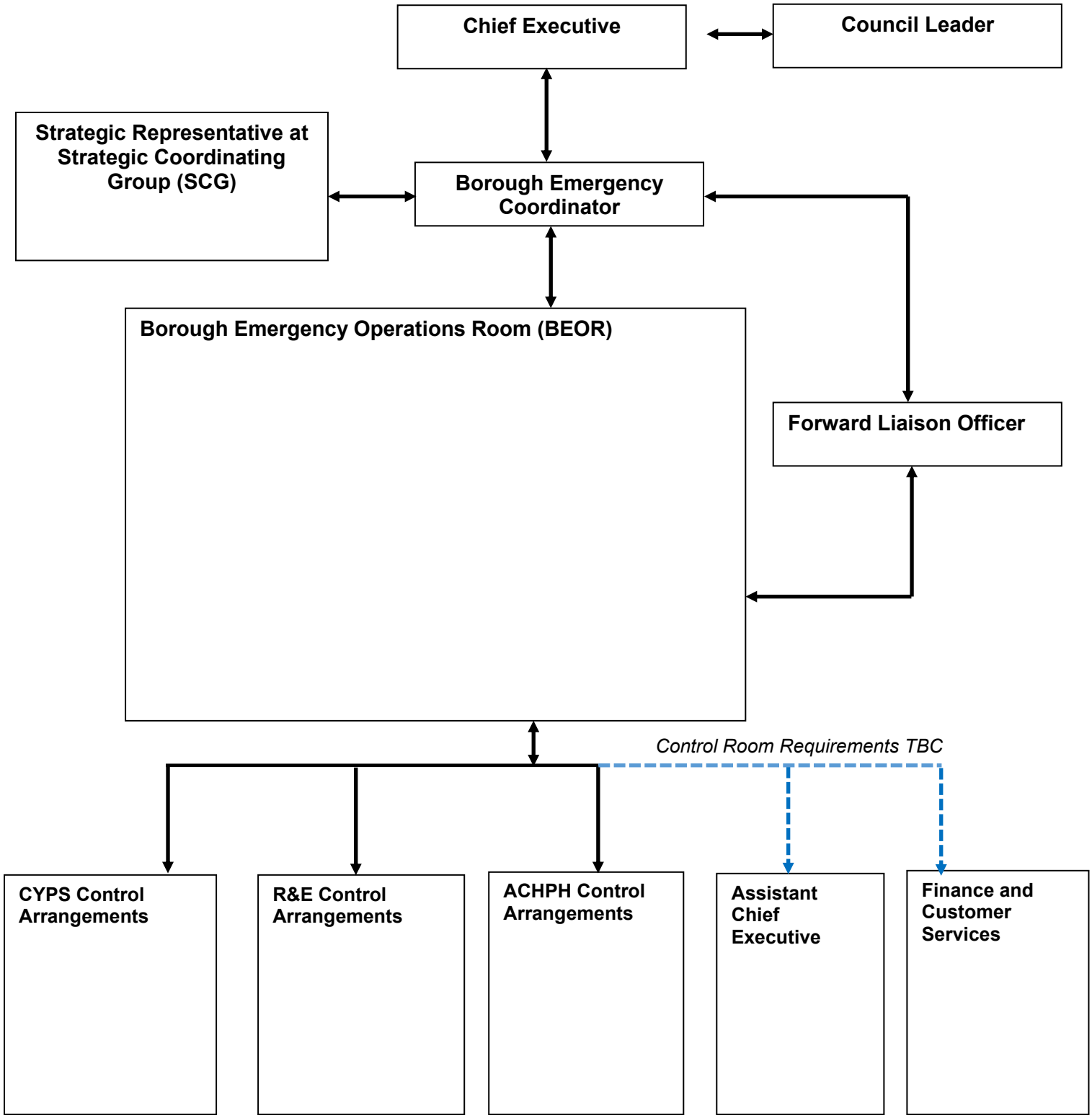
Appropriate Ward Member alerted

Remainder of Strategic Leadership Team notified and Borough Emergency Plan initiated

Officers notified to staff Borough Emergency Operations Room

Officers notified to staff Directorate Control Room

Control and Co-ordination Structure of Rotherham Metropolitan Borough Council Response to a Major Incident



(1) The Borough Emergency Operations Room controls and co-ordinates the whole corporate council response.

(2) Directorate Control Rooms instigate the deployment of the many resources or opening up of facilities.

SECTION 4

ROLES AND RESPONSIBILITIES

1 RMBC Role and Responsibilities

In a major incident RMBC will consider a wide range of actions, however the implementation of these will depend upon the unique circumstances and situation of the major incident at the time. These roles and responsibilities include:

- Establishment of RMBC major incident command and control structures
- Establishment of the Remote or Physical Borough Emergency Operations Room as required
- Integration with wider multi-agency partner command and control i.e. Strategic Coordinating Group
- Notifying and communicating with partners including Parish and Ward Councils
- Warning and informing
- Identification of known and unknown vulnerable persons
- Provision of emergency shelter and transportation if appropriate
- Provision of welfare support as appropriate
- Contact Centre
- Road closures and diversions
- Sandbags if appropriate and reasonably practical
- Support to the emergency services and other responding partners as appropriate and reasonably practical
- Support to Parish and Ward Councils as appropriate and reasonably practical

2 **Roles and Responsibilities of the** Town Council

As a general principal, the Major Incident responsibilities of the Town Council will be an extension of an amplification of the normal responsibilities. However, the essence of good major incident response arrangements is flexibility. The Town Council will have absolute discretion to re-assign roles and responsibilities throughout the response as considered appropriate.

In the event of a local incident, the Town Council should use the list above as a basis for its response.

3 Parish/Town Councillors Roles and Responsibilities

In the event of a Major Incident, input from the Town Council affected will be crucial to the Rotherham MBC's overall response. Town Councillors, as representatives of the community, will help provide Ward Members with a clear understanding of the concerns and needs of the people in the affected area. Equally the Town Councillors will be able to reflect to local people the work being undertaken by the RMBC and other emergency responders and the reasons for any decisions which are taken or which may be made.

No.	Role/Responsibility
1	Contact Members of the Town Council and arrange a initial response meeting (Section 3 for initial agenda)
2	To coordinate the Town Council response and use of resources in liaison with RMBC and the emergency services as safe and reasonably practical to do so
3	To assist RMBC and the emergency services in the identification of vulnerable persons
4	As representatives of the community to help convey the concerns and needs of the people in the affected area through Elected Members
5	To assist with communicating to the local community the work being undertaken by RMBC and the wider emergency responders
6	To record all Town Council responses, actions and decisions
7	To attend formal meetings in relation to the response and recovery processes as appropriate
8	To support RMBC in the provision of a recovery response, inlcuidng local arrangements of memorials and vigils

HEALTH AND SAFETY

It is important that personnel who take part in any activities during the emergency response do not undertake any dangerous work as the provisions of Health and Safety Legislation continue to apply. An assessment of any risks or hazards associated with work as part of the response should be undertaken and advice provided by emergency services personnel on site and take appropriate action. The requirement to respond to an emergency situation does not override the individual's duty to him/herself and others under the Health and Safety Legislation.

SECTION 5

RESPONSE BY DINNINGTON ST JOHN'S

TOWN COUNCILLORS

Dinnington St John's Town Council

Response Options

1. The Town Council has identified the following possible response options:

- Community shelters
- Community liaison
- Provision of hot food and drinks
- Welfare checks for vulnerable persons
- Assisting emergency responders in the identification of vulnerable persons
- Access to equipment such as generators, lighting, signage, sandbags etc. (sandbags can be requested from RMBC Streetpride Section 7)
- Environment Agency Flood Warden Section 7).
- Snow Warden Section 7).
- Volunteers include personal and others such as farmers with tractors/snow ploughs etc.
- Assistance with emergency distributions
- Other please specify

2. **Community Shelters**

Community shelters may be used where people need to evacuate or seek welfare assistance in terms of hot drinks etc. locally to their community. However, prior to establishing a community shelter it is the responsibility of Town Council to ensure:

- Communication with RMBC prior to establishing any community centre to confirm the safety advice of an evacuation. There are circumstances where the emergency services may advise remaining indoors, with windows and doors closed, this advice MUST be followed where given
- A Parish Community Shelter may be established and used to provide immediate shelter for the community. Liaison with RMBC must take place as a decision may be taken to establish a larger Emergency Reception Centre elsewhere within the Borough and/or to support the Parish Community Shelter, depending on the circumstances of the incident.
- Community shelters must have the resources to accommodate vulnerable and disabled persons i.e. wheelchair accessible
- People will often NOT evacuate and leave pets behind, provision to accommodate pets on leads or in carriers should also be made, especially where the decision is being made by RMBC to support the Community Shelter
- Prior to identifying a Community Shelter, the Town Council is responsible for confirming if this shelter is located in a flood risk area or would be cut off during a flood. Where the shelter is at flood risks the building MAY not be used in any flood related emergency. Buildings can be checked on the following website: https://www.gov.uk/check-flood-risk

- See Section 7 for a list of possible community shelters

3. Community Liaison

Town Council usual methods of community liaison are via:

- Social media - Facebook page, Twitter account
- Website
- Notice boards at New Road, Coronation Park, Constable Lane
- Community meetings held in The Lyric, Laughton Road

In the event of an emergency or power failure, where resources permit the Town Council may also consider:

- Focussed door knocking
- Others, e.g. phone calls

4. Provision of hot food and drinks

In the event of an emergency, especially where cold and there is a power failure, the Town Council may consider the provision of hot food and drinks within a community shelter

5. Assisting Vulnerable persons

The Town Council may have knowledge of vulnerable persons within their community. Assistance may be provided by:

- Talking to and conducting welfare checks on known vulnerable persons
- Liaison with RMBC to advise them of known vulnerable locations and needs for assistance
- To call 999 if the Town Council becomes aware that there is an immediate threat to life
- To assist utility providers with distribution of resources IF provided i.e. communication to local community, access to community halls etc.

6. Liaison with Environment Agency Flood Wardens

Liaison with Flood Wardens will be via the Clerk. The Flood Wardens will have their own response materials, and will operate only in previously designated areas and under the guidance for Flood Wardens issued by the Environment Agency/RMBC

7. Liaison with Snow Wardens

Liaison with Snow Wardens will be via the Clerk. The Snow Wardens will have their own response materials, and will operate only in previously designated areas and under the guidance for Snow Wardens issued by RMBC

8. Assistance with Emergency Distributions

In some emergencies the emergency responders may be in a position to provide resources and welfare assistance for example the distribution of water bottles, sandbags, portable heaters, food etc. In these events the emergency responders may require the assistance of the Town Council to identify locations in the community which are:

- Accessible by HGV access

- Easy to get to by the public
- Parking
- Assistance with communicating to the community
- Assistance with the identification of vulnerable persons and delivery of these items to vulnerable persons who may not be able to collect items available for distribution
- Preferably these locations should be outside of a flood risk area

SECTION 6

LOCAL EMERGENCY TELEPHONE DIRECTORY

CALL OUT TELEPHONE DIRECTORY

1. This section of the plan contains telephone numbers of the individuals and agencies that it is considered would be of help and assistance during a Major Incident:

Individuals/Agency **Page Number**

Consider including the following:

- Chairperson 2
- Elected Members/Town Councillors 2
- Clerk to the Council 2
- All Parish/Town Councillors 2
- Rotherham MBC contacts:
  - ♦ Communications and Marketing Office 3
  - ♦ Contact Centre 3
  - ♦ Emergency Planning Shared Service Rotherham 3
  - ♦ Emergency Operations Room(s) 3
  - ♦ Rotherham MBC Web Site Details 3

DINNINGTON ST JOHN'S TOWN COUNCIL

Town Councillors	
CHAIR: Dave Smith	07854 151911 cllrdsmith@dinningtonstjohns-tc.gov.uk
Dale Adams	07850 724018 cllrdadams@dinningtonstjohns-tc.gov.uk
David Booth	07715 636138 cllrdbooth@dinningtonstjohns-tc.gov.uk
Leslie Clarke	01909 561695 07407 136970 cllrlclarke@dinningtonstjohns-tc.gov.uk
Gary Cruickshanks	07949 718031 cllrgcruickshanks@dinnington-tc.gov.uk
Julia Hall	07946 242280 cllrjhall@dinningtonstjohns-tc.gov.uk
VICE-CHAIR: Wayne Hall	07931 527689 cllrwhall@dinningtonstjohns-tc.gov.uk
Jean Hart	07794 804247 cllrjhart@dinningtonstjohns-tc.gov.uk
Zoe Lowe	07790 154652 cllrzlowe@dinningtonstjohns-tc.gov.uk
Tim Mulholland	01909 566269 07768 523029 cllrtmulholland@dinningtonstjohns-tc.gov.uk
Steve Scott	01909 569755 07973 446830 cllrsscott@dinningtonstjohns-tc.gov.uk
Doug Scriven	07971 280223 cllrdscriven@dinningtonstjohns-tc.gov.uk
Karen Smallwood	07967 010064 cllrksmallwood@dinningtonstjohns-tc.gov.uk
Nigel Ruff	01909 564749 07966 277256 cllnruff@dinningtonstjohns-tc.gov.uk
Fiona Walden	07803 040895 cllrfwalden@dinningtonstjohns-tc.gov.uk
Town Council Support Staff	
Amy Wright (Clerk and Finance Officer) Cheryl Radford (Assistant Clerk)	01909 564169 07947 880573 clerk@dinningtonstjohns-tc.gov.uk 01909 564169 Asstclerk@dinningtonstjohns-tc.gov.uk
Ellen/Tony/Lee (Works and Cemetery Team)	07790 556351 Cemetery@dinningtonstjohns-tc.gov.uk
Emma Stanger (Events Manager)	07583 796827 Lyric@dinningtonstjohns-tc.gov.uk
Ian Waterhouse (Bar Manager)	To be contacted via the Clerk or Assistant Clerk
Karen Waterhouse (Facilities Assistant)	
Alison Smith (Lyric & Events Administrator)	01909 564169 admin@dinningtonstjohns-tc.gov.uk

ROTHERHAM MBC CONTACTS

Name	Contact Details
Communications and Marketing	Via the Borough Emergency Operations Room
Contact Centre	01709 382121 (24 hrs)
Emergency & Safety Team Office	01709 823878
Borough Emergency Operations Room	01709 822911 (staffed only when operational)
Rotherham MBC Web Site Details	www.rotherham.gov.uk
Financial Services (Advice on disaster appeal funds)	Via the Borough Emergency Operations Room

OTHER USEFUL CONTACTS

Name	Contact Details
British Gas - Gas leaks	0800 111 999
Northern Powergrid - Power cut	105
Yorkshire Water – Water leaks	03451 242424
Severn Trent Water	08007 834444
RMBC – Request Sandbags for Domestic properties	HTTPS://WWW.ROTHERHAM.GOV.UK/XFP/FORM/374

SECTION 7

RESOURCES AND VULNERABLE SITES

RESOURCES AND VULNERABLE SITES

RESOURCES

1. This section of the plan lists the following:

   - Details of resources which may be useful locally such as 4-wheel drive vehicles, local sand bag stores and equipment.
   - Details of public and community buildings and areas which may be available for the community to use for such as Rest Centres.
   - Details of local community contacts and volunteers and what assistance they can provide.
   - Details of properties in the area whose occupants are vulnerable such as schools, care homes and warden controlled properties.
   - Details of vulnerable people who may need additional support during an emergency such as during an evacuation or obtaining supplies and medication.
   - Details of important infrastructure and locations in order to assess whether the incident may disrupt essential services and to notify appropriate agencies such as the emergency services.
   - Details of local businesses who may need support during the emergency or who may be able to provide resources, together with what they can provide, to assist the response efforts.

2. Information also includes where they are located and who to contact to access or inform during a Major Incident.

COMMUNITY RESOURCES

COMMUNITY RESOURCES	Where Located	Contact	Phone Number
Pick-up Truck/Tractor/Snow Plough	Park Avenue Cemetery	Ellen Pack/Tony Pack	07790 556351
Grit Sand/Enviro-Thaw	Park Avenue Cemetery	Ellen Pack/Tony Pack	07790 556351

COMMUNITY BUILDINGS	Where Located	Contact	Phone No.
Lyric Theatre	Laughton Road, Dinnington	Events Manager	07583 796827
Dinnington Resource Centre	Laughton Road, Dinnington	Reception	01909 518555
Salvation Army	Leicester Road, Dinnington	Cllr Les Clarke	01909 561695
Middleton Institute (DART)	Barleycroft Lane, Dinnington		01909 567439

PUBLIC HOUSES	Where Located	Contact	Phone No.
Monksbridge	Nobel Way Dinnington Sheffield. S25 3QB		01909 566225
Snooker Club	Laughton Road Dinnington, Sheffield. S25 2PS		01909 565284
Ye Olde Village Private Club	12 Church Lane, Dinnington, Sheffield. S25 2LT		01909 562324

Other possible resources: St Leonard's Church, St Joseph's Church, Venus Restaurant, Royal Elephant Restaurant, cafes etc.

PUBLIC ACCESS GREEN SPACES	Where Located	Contact	Phone No
Dinnington Resource Centre - Football Ground area	Laughton Road, Dinnington, Sheffield. S25 2PB	Reception	01909 518555
Dinnington High School Playing Fields	Doe Quarry Lane Dinnington Sheffield. S25 2NZ		01909 550066
Dinnington Rugby Club	Off Lodge Lane, Dinnington, Sheffield. S25 2PB		01909 562044

LOCAL VOLUNTEERS (SNOW CHAMPIONS)

Name	Job Title	Daytime Number	Mobile Number	Evening Number
Ellen Pack	Works and Cemetery Supervisor	07790 556351	07790 556351	07790 556351

Tony Pack (also via Ellen Pack)	Works and Cemetery			
Local List	Via Clerk to Dinnington St John's Town Council	01909 564169	07947 880573	07947 880573

VULNERABLE SITES/BUILDINGS

SCHOOLS	**Where Located**	**Contact**	**Phone Number**
Elements Academy	Doe Quarry Lane Dinnington Sheffield S25 2NF		01909 212231
Dinnington High School	Rother Valley Campus, Doe Quarry Lane Dinnington Sheffield S25 2NZ		01909 550066
Dinnington Community Primary School	School St Dinnington Sheffield S25 2RE		01909 550034
Dinnington St Joseph's Catholic Primary School	Lidgett Lane Dinnington Sheffield S25 2QD		01909 550123

ADULT PROVIDER PROPERTIES such as Care Homes, Warden Controlled	**Where Located**	**Contact**	**Phone Number**
Davies Court Residential Home	Coronation Road Dinnington Sheffield. S25 2AB		01709 334442
Athorpe Lodge	Off Falcon Way, Dinnington, Sheffield. S25 2NY		01909 568307
Old Police Station – Adult Assisted Living	Laughton Road, Dinnington, Sheffield		

CHILDREN'S FACILITIES	Where Located	Contact	Phone Number
Bright Skies Day Nursery	Doe Quarry Lane Dinnington Sheffield S25 2NF	Nursery Managers	01909 559299
Dinnington Pre-School	Dinnington Resource Centre, Laughton Road, Dinnington, Sheffield. S25 2PB	Reception	01909 569158
Kiddiwinks	New Road, Dinnington, Sheffield. S25 2QT		01909 563663

DOCTORS/ CHEMISTS	Where Located	Contact	Phone Number
Dinnington Group Practice	New Street, Dinnington, Sheffield. S25 2QT		01909 562207
Lloyds Chemist	New Street, Dinnington, Sheffield. S25 2PN		01909 562523

SECTION 8

RECOVERY

RECOVERY

1. Recovery should be considered as an integral part of the response arrangements to an emergency; actions taken during the response phase can have long term outcomes for communities trying to recover from the emergency. Recovery can be a complex and long running process and is considered to be the co-ordinated process of rebuilding, restoring and rehabilitation to the community following an emergency and takes into account reconstruction of the physical infrastructure and restoration of emotional, social, economic and physical well-being of that community. **In simple terms it is the process of returning a community to normality**.

2. The Local Authority usually co-ordinates the recovery phase. The handover of the co-ordination of the emergency response generally led by the Police to the Local Authority is usually formalised at the multi-agency strategic level. The recovery process will involve many agencies both public and private sector and will also involve the affected community. It is important to state that the recovery process may never be able to restore the affected area and community exactly to its previous state and in fact may be an opportunity to regenerate an area.

3. Recovery covers three phases:

   - **Short term Recovery** can be defined as those processes carried out along side the response to the incident and usually take place in the first few days following the incident.

   - **Medium-term Recovery** processes are too protracted or widespread to be considered during the initial response phase and take place in the first 3 months.

   - **Long term Recovery** lasts longer than three months and in fact may last for many months, years or even decades.

4. In managing the recovery process there are four key components to consider:

   - Humanitarian Assistance (including health).

   - Impacts on Infrastructure.

   - Environmental Impact.

- Economic Impact.

5. The role and responsibilities of the Town Council will continue those undertaken during the response as follows:

   - Provide Elected Members with a clear understanding of the concerns and needs of the community in the affected area to facilitate the return to normality.

   - Reflect to the community the work being undertaken by Rotherham MBC and partner agencies and reasons for any decisions which are being made.

   - The Town Council through regular meetings and following consultation with appropriate Elected Member(s), if applicable, will:

     - ♦ Obtain views of appropriate local bodies and residents.

     - ♦ Formulate any requests for help, information or resources/facilities.

     - ♦ Represent the community on organisations set up to assist with and oversee rebuilding and restoration of the affected area.

     - ♦ Assist in representing the community regarding the setting up of Disaster Funds.

     - ♦ Participating in commemorative events and other functions.

6. Some members of the community may suffer psychological problems following a Major Incident; Health Agencies in conjunction with the Local Authority have put a Psychosocial Plan in place to deal with these matters. Through liaison with Rotherham MBC, the Town Council will be able to signpost members of their community to access help of this nature, if it is required.

SECTION 9

RECORDING OF INCIDENT DETAILS

INCIDENT DETAILS

1. This part of the plan is to be used to take notes and details of the incident.

2. The first information recorded should be details of the initial notification and then recording of information received thereafter.

- Details of caller and time call received.

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- Incident details (time of incident, location, nature of incident and current situation).

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- Actions taken with the above information.

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