

Dinnington St John's Town Council

Town Clerk and Responsible Finance
Officer
Amy Wright

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7th September 2026

To: Members of Dinnington St John's Town Council

Dear Councillors,

You are summoned to attend the meeting of the Town Council to be held on Monday 14th September 2026 at **6pm in the Lyric Theatre, Laughton Road, Dinnington.**

This meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 S1.

The Agenda for the meeting is below and may include a variety of supplementary papers applicable to items on the agenda for discussion.

Yours Sincerely,



Amy Wright
Town Clerk and Responsible Finance Officer

Apologies for absence should be notified to the Clerk prior to the meeting.

PUBLIC PARTICIPATION

The Council will invite members of the public to put questions on relevant Parish matters or to make statements appertaining to items on the agenda for the meeting, prior to the commencement of other business.

This is for a period of up to 30 minutes.

Recordings of meetings

Under the openness of Local Government Bodies Regulations 2014, members of the public may film, photograph and make audio recordings of the proceedings of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

Monday 14th September 2026 at 6.00pm

Meeting of the Town Council to be held at The Lyric, Laughton Road, Dinnington

AGENDA

77/27 Public Questions

To answer questions from the last meeting: and

To allow for questions from electors of Dinnington to ask one question only in respect of business itemised on the agenda or on a pertinent issue that may arise:

Email from a member of the community.

Copy attached at Appendix A

Followed by the

FORMAL MEETING

78/27 Apologies for Absence

Members are asked to receive and consider any reasons for absence

79/27 Declarations of Interest

Members are asked to receive and record any declarations of interest and if necessary, to receive written requests for dispensations for disclosable pecuniary interests and grant any requests dispensation as appropriate

80/27 Council in Private Session

Members are asked to identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

81/27 Chair's Report

The Chair will address Members of the Council.

82/27 Minutes

Members are asked to receive and approve the minutes of the meeting of:

- Town Council Meeting held on Monday 13th July

Copy attached Appendix B

- Extraordinary Town Council held on Thursday 23rd July

Copy attached Appendix C

83/27 Monthly Accounts Schedule and relevant finance information

i) Members are asked to consider and approve the following:

- Income and Expenditure Report

Copy attached Appendix D

- Bank Reconciliation

Copy attached Appendix E

- To receive the external auditors report for 2025-2026

To follow Appendix F

- Action plan in response to internal audit report 2025-2026

Copy attached Appendix G

84/27 To review and approve the following Town Council policies and consider any further action:

- (A) Complaint Policy and procedure (Copy attached Appendix H)
- (B) Privacy Notices (Copy attached Appendix I)
- (C) Publication Scheme (Copy attached Appendix J)
- (D) Events Policy & Event safety policy(new) (Copy attached Appendix K)
- (E) Smoke-free Policy (Copy attached Appendix L)
- (F) Accessibility Statement (Copy attached Appendix M)

85/27 Planning

- i) Members are asked to consider relevant planning applications as published on RMBC's weekly lists along with any associated submissions received and any reports on previous planning applications/issues;

Planning Reference	Details	Date Valid
RB2026/1110	Discharge of conditions 23 & 25 imposed by application RB24/1311 Common Farm Bookers Lane Dinnington	6 October 2026

- ii) Applications Granted –
RB2026/0902 - Erection of a single storey rear extension at 4 Middleton Avenue for Mr J Barnes - GRANTED CONDITIONALLY 03/08/2026

- iii) Any other planning matter (for information) –
RB2026/0896 - Application to vary conditions 6, 9 & 13 (Parking, Ecology & Drainage) imposed by planning application RB2024/0449 at Land at 9 Laughton Road Dinnington for Church View Croft Developments Ltd - GRANTED CONDITIONALLY 10/08/2026

86/27 Ward Member Update

Ward Members are asked to give a verbal report on the work they have carried out and/or information on things which matter in their ward.

87/27 Dinnington Town Council grants, booking concessions and donation requests:

- i) To consider any grant requests

88/27 Parish Matters

- i) **Members are asked to consider and make decisions on the following:**

(A) Flotek Backup service for Councillors

To consider and approve an additional £36.00 + vat per month to back up the data on Councillor emails.

(B) Replacement sit on mower

To consider and approve the repair or replacement of the sit on mower

Copy attached Appendix N

(C) Management of planters report

To consider the management of Town council owned planters and RMBC owned planters managed by Dinnington St John's Town Council.

Copy attached Appendix O

89/27 General Matters and Committee meeting minutes

Members are asked to receive and note the minutes and updates from the meetings of:

- Allotment & Cemetery Committee on Thursday 16th July
Copy attached Appendix P
 - a) Terms of reference to be approved
Copy attached Appendix Q
 - b) Revised Cemetery prices to be approved
Copy attached Appendix R
 - c) Implement £100 deposit scheme for new Tenancies with immediate effect for Silverdale Allotments
- Finance Committee on Tuesday 21st July
Copy attached Appendix S
- Staffing & Complaints Committee on Tuesday 21st July
Copy attached Appendix T
- Neighbourhood Plan Committee on Thursday 23rd July
Copy attached Appendix U
- Lyric Committee on Monday 27th July
Copy attached Appendix V
 - a) To consider the quote for replacement microphones and approve expenditure
Copy attached Appendix W
 - b) To discuss the quote for heating repairs and servicing and approve expenditure
Copy attached Appendix X
 - c) To discuss combining the Lyric and Community Committees
- Community Committee on Monday 27th July
Copy attached Appendix Y
 - a) To request a £1000 budget for Community Stars Awards Night
 - b) To discuss social media and marketing
 - c) To discuss combining the Lyric and Community Committees
- Neighbourhood Plan Committee on Thursday 3rd September
Copy attached Appendix Z
- Emergency Response Committee (update)

90/27 Date of the next Full Council Meeting and full list of meeting dates

- a. Members are asked to note that the date of the next Town Council meeting is Monday 12th October 2026 at 6pm.
- b. Members are asked to receive and note the revised list of meetings up to May 2027
Copy attached Appendix AA

A. Wright

Amy Wright
Town Clerk and Responsible Finance Officer

7th September 2026