Dinnington St John's Town Council

Minutes of the Finance Committee Meeting held on 30th June 2026 at 3:30pm in The Committee Room, Council Offices

Present: Cllr D Smith, Cllr J Hart, Cllr D Booth

Apologies: Cllr N Ruff

Absent: Cllr D Scriven

In attendance: A Wright (Clerk & RFO), C Radford (Town Council Administrator)

F01/27 **To elect a Chair for the Finance Committee for 2026-2027**
The Clerk invited nominations for the Chair for the ensuing year. One nomination was proposed and seconded for Cllr D Smith.
Resolved: Members resolved to elect Cllr D Smith as Chair to the Finance Committee for 2026/2027.

F02/27 **Members are asked to allow for questions from electors of Dinnington to ask one question only in respect of business itemised on the agenda or on a pertinent issue that may arise; followed by the formal meeting.**

No questions asked during the public session.

F03/27 **Members are asked to receive and consider any reasons for absence.**

Resolved: That the Council received and accepted reasons for absence from Cllr N Ruff.
It was noted the Cllr D Scriven was absent.

F04/27 **Members are asked to receive and record any declarations of interest and if necessary, to receive written requests for dispensations for disclosable pecuniary interests and grant any requests for dispensation as appropriate.**

None received.

F05/27 **Members are asked to identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)).**

No items were considered with the exclusion of the press and public.

F06/27 **Members are asked to review the Finance Committee Terms of Reference and put forward any suggested amendments to be considered at the next Town Council meeting.**

Members discussed the frequency of meetings and suggested monthly meetings initially and a review at the November meeting. The dates were agreed as 21st July, 15th September, 20th October, 17th November

Resolved: That the current Terms of Reference are passed to full council for approval.

F07/27 **Members are asked to consider financial implications of the Council's strategic vision and main objectives alongside the resources available to meet the Council's objectives in terms of land, finance, and manpower.**
Members discussed different demands on the Council's budget including staffing costs which would rise every year in line with agreed cost of living increases and the investigation into costs for solar panels.

F08/27 **Members are asked to consider any financial training required for both Councillors and staff and consider any further action.**

The Clerk informed Members that training had been arranged for her and the Assistant Clerk with Scribe and they will undertake the FILCA in the Summer. Members asked for financial training through the YLCA or other tailored training for Town Councils and the Clerk will find suitable training and circulate details.

F09/27 **Members are asked to receive an update on the preparation of the end of year accounts and the work of the internal auditor.**

The Clerk informed Members that the year end accounts would be produced after the training on 14th July and that work with the internal auditor was ongoing and supportive. It may be necessary to hold an extraordinary meeting to approve the year end accounts.

F10/27 **Members are asked to review the Council's financial policies, procedures and internal controls.**

There were no changes to be made but this would be discussed further at future meetings.

F11/27 **Members are asked to consider a programme for reviewing the Council's assets, asset register, records and archives.**

The Clerk informed Members that the asset register would be taken to full council when the Year End accounts were ready to be approved and the AGAR completed.

F12/27 **Members are asked to consider the Council's Pension Fund arrangements and make recommendations to the full council.**

It was noted that the staff pension was an item which had been discussed at the Staffing and Complaints Committee and further information was to be obtained from the current pension provider.

F13/27 **Members are asked to discuss and note any matters for inclusion on the next meeting.**

Members discussed the need to consider replacement lawn mowers and other machinery for grounds maintenance, including remote controlled machinery and other new technology available. The concrete panels at the far end of the green burial area were discussed and the need for these to be inspected once the grass cuttings/compost is removed later in the year.

F14/27 **To arrange the next meeting of the Finance Committee.**

The next meeting was arranged for Tuesday 21st July at 3.30pm

The meeting closed at 16.13

Chairman Signature: