

# Dinnington St John's Town Council

## Minutes of the Lyric Committee Meeting held on 22<sup>nd</sup> June 2026 at 5:30pm in The Lyric

**Present:** Cllr D Smith (Chair), Cllr G Cruickshanks, Cllr J Hall, Cllr J Hart, Cllr D Scriven with Cllr W Hall arriving late.

**Apologies:** None

**Absent:** Cllr L Clarke

**In attendance:** A Wright (Clerk & RFO), C Radford (Town Council Administrator)  
7 members of the public

In the absence of Cllr W Hall at the start of the meeting, a Chair for the meeting was

**Resolved:** Members resolved to elect Cllr D Smith as Chair of this meeting.

L16/27

**Members are asked to answer questions from the last meeting: and to allow for questions from electors of Dinnington to ask one question only in respect of business itemised on the agenda or on a pertinent issue that may arise; followed by the formal meeting**

No questions asked during the public session.

L17/27

**Members are asked to receive and consider any reasons for absence**

**Resolved:** No reasons for absence were received. It was noted that Cllr L Clarke was absent from the meeting.

L18/27

**Members are asked to receive and record any declarations of interest and if necessary, to receive written requests for dispensations for disclosable pecuniary interests and grant any requests for dispensation as appropriate**

None received.

L19/27

**Members are asked to identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))**

No items were considered with the exclusion of the press and public.

L20/27

**Members are asked to receive and approve the minutes of the previous committee meeting held on Monday 18<sup>th</sup> May 2026.**

A member requested that the Clerk provide an update regarding the purchase of the tills for the bar as per agenda item L13/27.

The Clerk confirmed that the item is on the agenda for this meeting but she is still working hard to try and get the council out of the first contract signed by the Locum Clerk. The Clerk is continuing to seek a suitable provider.

Members requested copies of the previous correspondence between the Locum Clerk and till provider.

Chairman Signature:



17.41pm – Cllr W Hall arrived at the meeting.

Members discussed their frustration at the slow progress at purchasing a new till system and Cllr Scriven confirmed again that he will work with the Clerk and Bar Manager to ensure that this is carried out as soon as possible.

**Resolved:** That the minutes of the Lyric Committee 18<sup>th</sup> May 2026 meeting be approved as a true record and to be signed by the Chair and kept on file.

L21/27

**Members are asked to review the Lyric Committee Terms of Reference and put forward any suggested amendments to be considered at the next Town Council meeting**

Members reviewed the amended Terms of Reference provided. Following a short discussion about the finer details of the budget amounts, members agreed that these are matters for the new Finance Committee to review.

**Resolved:** Members resolved to put forward the Lyric Committee Terms of Reference to full council at the next meeting.

L22/27

**Members are asked to receive:**

- **Receive and note upcoming events at The Lyric**
- **Consider any further action**

Members received and noted the schedule of confirmed Lyric bookings for the next 6 months which had been forwarded with the agenda.

Members discussed the projected income from bookings until the end of year and their concerns that their previous target income would be missed. The Clerk confirmed that bar income is still to be included and that this figure is reported retrospectively on a monthly basis.

The purpose of the Lyric venue was discussed as well as access to the building for members of the public.

L23/27

**Members are asked to consider arrangements for New Year's Eve (NYE) 2026**

Members were informed that the Lyric Manager is still in the process of booking an act. Members discussed the need to plan ahead earlier in future but to also have the contingency plan of a party if an act cannot be secured.

L24/27

**Members are asked to receive a breakdown for the profit and loss of events held in The Lyric within May 2026 and receive and note the financial budgeting report for Income and Expenditure in May 2026.**

Members discussed the profitability and success of the Open Mic night and that the Community Committee should be supported to hold the event more regularly.

L25/27

**Members are asked to consider an update on the decorating of the Lyric and making the entrance to the Lyric more inviting.**

The Town Council Administrator updated members that two decorating companies have been to quote and one quote has been received back so far.

A member asked the Clerk if and how this has been advertised and open to companies to quote. The Clerk is to check the rules and regulations around putting the required work out to tender then action accordingly.

Chairman Signature:



**L26/27**

**Members are asked to discuss any maintenance works and consider any further action. Suggestions and quote from 4Front Events**

Members received and discussed a proposal and quote for suggested improvements, why they are needed now but not last year when the review of equipment was undertaken. Frustrations were raised that members have requested training on the new system but this has not happened and that the technician provided by 4Front at the Open Mic night didn't seem to be as knowledgeable.

Members requested that the training be discussed between 4Front and the Clerk and brought back to the next meeting for further discussion.

**L27/27**

**Members are asked to discuss and approve the cost of replacement tables**

Members discussed a request from the Lyric Manager to approve purchases of replacement tables due to damage on existing ones. Members raised their concern that tables have not been replaced previously as and when needed rather than a large amount at once.

**Resolved:** Members resolved to approve the purchase of required replacement tables.

**L28/27**

**Members are asked to note an update to the provision of tills within The Lyric bar and consider the next steps.**

Previously discussed.

**L29/27**

**Members are asked to discuss and note any matters for inclusion on the next meeting**

At the next meeting, members would like to discuss updates on the tills and on the refurbishment of the Lyric.

**L30/27**

**Members are asked to note the date and time of the next meeting**

The next Lyric Committee meeting will be held Monday 27th July at 5.30pm.

**Meeting Closed 18.35hrs**

Chairman Signature:



