

Dinnington St John's Town Council

Meeting of the Staffing and Complaints Committee on Tuesday 30th June 2026 at 10am in the Committee Room, council Office, Laughton Road, Dinnington

AGENDA

- S01/27** To elect a Chair for the Staffing and Complaints Committee for 2026-2027
- S02/27** Members are asked to allow for questions from electors of Dinnington to ask one question only in respect of business itemised on the agenda or on a pertinent issue that may arise; followed by the formal meeting.
- S03/27** Members are asked to receive and consider any reasons for absence.
- S04/27** Members are asked to receive and record any declarations of interest and if necessary, to receive written requests for dispensations for disclosable pecuniary interests and grant any requests for dispensation as appropriate.
- S05/27** Members are asked to approve the minutes from the Staffing and Complaints Committee meeting held on 29th April 2026
- S06/27** Members are asked to identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)).
Copy attached (appendix A)
- S07/27** Members are asked to review the Staffing and Complaints Committee Terms of Reference and put forward any suggested amendments to be considered at the next Town Council meeting.
To follow
- S08/27** Members are asked to consider and approve the job description, job advert and person specification for the new role of Lyric Theatre and Events Administrator
- S09/27** Members are asked to consider and approve the NALC model contract to be given to all staff
- S10/27** Members are asked to review the salaries of staff in conjunction with the new job descriptions
- S11/27** Members are asked to consider the staff Christmas bonus
- S12/27** Members are asked to consider the request for an investigation into the Open Mic Night held on Saturday 23rd May 2026
- S13/27** Members are asked to consider the request for an investigation into the use of the Chair's vote at the Lyric Committee meeting on 27th April 2026
- S14/27** Members are asked to consider the Council's Pension Fund arrangements and make recommendations to the full council
- S15/27** Members are asked to discuss and note any matters for inclusion on the next meeting.
- S16/27** To arrange the next meeting of the Staffing and Complaints Committee.

Amy Wright
Clerk and Responsible Finance Officer
Dinnington St John's Town Council