

Dinnington St John's Town Council

Minutes of the Lyric Committee Meeting held on 18th May 2026 at 5:30pm in The Lyric

Present: Cllr W Hall (Chair), Cllr L Clarke, Cllr G Cruickshanks, Cllr J Hall; Cllr J Hart, Cllr D Scriven

Apologies: Apologies had been received from Cllr D Smith

Absent: None

In attendance: C Radford (Town Council Administrator), E Stanger (Lyric Manager)
3 members of the public

- L01/27** **To elect a Chair for the Lyric Committee for 2026-2027**
Cllr W Hall invited nominations for the Chair for the ensuing year. One nomination was proposed and seconded for Cllr W Hall.
Resolved: Members resolved to elect Cllr W Hall as Chair to the Lyric Committee for 2026/2027.
- L02/27** **Members are asked to answer questions from the last meeting: and to allow for questions from electors of Dinnington to ask one question only in respect of business itemised on the agenda or on a pertinent issue that may arise; followed by the formal meeting**

No questions asked during the public session.
- L03/27** **Members are asked to receive and consider any reasons for absence**

Resolved: That the Council received and accepted reasons for absence from Cllr D Smith.
- L04/27** **Members are asked to receive and record any declarations of interest and if necessary, to receive written requests for dispensations for disclosable pecuniary interests and grant any requests for dispensation as appropriate**

None received.
- L05/27** **Members are asked to identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))**

No items were considered with the exclusion of the press and public.
- L06/27** **Members are asked to receive and approve the minutes of the previous committee meeting held on Monday 27th April 2026.**

No queries raised.

Resolved: That the minutes of the Lyric Committee 27th April 2026 meeting be approved as a true record and to be signed by the Chair and kept on file.

Chairman Signature:

L07/27

Members are asked to review the Lyric Committee Terms of Reference and put forward any suggested amendments to be considered at the next Town Council meeting

Members request clarification from the Clerk on the authorised expenditure limit for the committee. Members also request the Clerk provide a copy of the quoted Scheme of Delegation specific to the Lyric. Once this information is provided they will then be able review the Terms of Reference for full council.

L08/27

Members are asked to:

- **Receive and note upcoming events at The Lyric**
- **Consider any further action**

Members received and noted the schedule of confirmed Lyric bookings for the next 6 months which had been forwarded with the agenda. Members would like the schedule to also include the booking fee amount to be shown. This led into a discussion of the profit and loss for events held in April. The Lyric Manager advised members that there appeared to be a discrepancy in the document provided which she will discuss and clarify with the Clerk on her return.

L09/27

Members are asked to:

- **Consider arrangements for New Year's Eve (NYE) 2026**

Members were informed that the Lyric Manager is in the final stages of securing this years act, she is just waiting for the booking confirmation. Once confirmed, she will then look into a compere or comedian for the event.

L10/27

Members are asked to receive a breakdown for the profit and loss of events held in The Lyric within April 2026 and receive and note the financial budgeting report for Income and Expenditure in April 2026.

Previously discussed.

L11/27

Members are asked to consider an update on the decorating of the Lyric and making the entrance to the Lyric more inviting.

Members discussed the need to obtain quotes for the planned work to be carried out. The Chair and Clerk will need to meet to discuss the budget and to plan out the schedule of works. If the planned improvements can be brought together it is hoped to hold a re launch event to promote the venue.

L12/27

Members are asked to discuss any maintenance works and consider any further action.

The gas cooker removed from the Lyric Kitchen is still for sale, this is to be advertised on the Council's Facebook page, noticeboards and office window.

L13/27

Members are asked to note an update to the provision of tills within The Lyric bar and consider the next steps.

In the absence of the Clerk, the Town Council Administrator updated members that the company initially taken on to provide the new till system are requesting an exit fee to terminate the contract and are now taking out payments for inactivity fee, despite the fact that the equipment was never installed. Members request that the Clerk seek legal advice regarding this as it would seem that the company changed the terms of contract once the initial set up fee was paid. Members requested copies of correspondence between the Locum Clerk/Clerk and till provider.

Cllr Scriven said he has asked many times to be involved in the purchase of the new till system and that he could assist the Clerk.

Resolved: Members resolved that Cllr Scriven meets with the Clerk to review the till system requirements and quotes received.

Chairman Signature:



L14/27

Members are asked to discuss and note any matters for inclusion on the next meeting

At the next meeting, members would like to discuss ways of bringing in more successful events that have high bar takings.

Discuss the planned schedule of works for the improvements at the Lyric.

L15/27

Members are asked to note the date and time of the next meeting

The next Lyric Committee meeting will be held Monday 22nd June at 5.30pm.

Meeting Closed 18.12hrs



