

Dinnington St John's Town Council

Minutes of the Staffing and Complaints Committee held on 2nd September 2025 at 13:00pm in Committee Room, Council Office, Dinnington

Present: Cllr N Ruff (Chair), Cllr G Cruickshanks, Cllr J Hall, Cllr J Hart, Cllr Z Lowe, Cllr S Scott, Cllr K Smallwood & Cllr D Smith
Absent: Cllr D Adams
In attendance: C.Radford (Administrator), no members of the public.

S47/25 To allow for questions from electors of Dinnington to ask one question only in respect of business itemised on the agenda or on a pertinent issue that may arise; followed by the formal meeting

No public present.

S48/25 To receive and consider any reasons for absence

No apologies received so no vote taken.

S49/25 To receive and record any declarations of interest and if necessary, to receive written requests for dispensations for disclosable pecuniary interests and grant any requests for dispensation as appropriate

Cllr J Hall raised a personal interest in Item S52/25 and that he would leave the room whilst the discussion and vote take place.

S50/25 To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meeting) Act 1960, S1 (2))

Resolved:- That items S45/25 be considered with the exclusion of the press and public due to the confidential nature and the discussion of individual employees.

S51/25 To approve the minutes from the Staffing and Complaints Committee meeting held on 5th August 2025

It was discussed that no one had been formally elected to continue to take the minutes at the previous meeting when the Clerk had left the room. The meeting was opened, the minutes had been approved for 03/07/25 and then the Clerk had left. The Chair advised he will seek further advice on this and come back to it at a later date.

Resolved:- No vote taken to accept or reject the minutes, therefore minutes were not signed by the Chair.

S52/25 [CONFIDENTIAL ITEM] – To receive any new complaints, update on any actions from existing complaints and consider any further action

Due to the nature of the business to be transacted, this item was excluded from the press and public under Public Bodies (Admission to Meetings) Act 1960, S1 (2)

Resolved:- That the Chair will send an email to all Staffing & Complaints Committee members retracting part of his previous email.

It was also resolved that all members of the the Committee are sent a copy of the letters sent to the complainant and subject confirming the outcome of the existing complaint.

S53/25 To discuss the introduction of a Member/Officer protocol and consider any further action

Resolved: This item was deferred to the next meeting.

S54/25 To discuss any amendments to the current Disciplinary policy and consider any further action

Resolved: This item was deferred to the next meeting.

S55/25 To receive the current safeguarding policy and consider any further action

Resolved: This item was deferred to the next meeting.

S56/25 To discuss and note any items for inclusion on the next agenda

Resolved: This item was deferred to a later meeting.

Signed Date

Chairman

Meeting Closed: 14:00

