

Dinnington St John's Town Council

Minutes of the Emergency Response Committee Meeting held on 3rd October 2025 at 4:00pm in The Lyric, Laughton Road, Dinnington

Present: Cllr D Smith (Chair), Cllr D Booth, Cllr L Clarke, Cllr W Hall, Cllr T Mulholland, Cllr D Scriven

Absent: Cllr S Scott,

In attendance: T. Collingham (Town Clerk and RFO), and no members of public.

ER47/25 **To answer questions from the last meeting: and to allow for questions from electors of Dinnington to ask one question only in respect of business itemised on the agenda or on a pertinent issue that may arise; followed by the formal meeting**

No items raised in public participation.

ER48/25 **To receive and consider any reasons for absence**

Apologies received from Cllr S Scott

Resolved: Councillors did not accept Cllr Scott's reason for absence

ER49/25 **To receive and record any declarations of interest and if necessary, to receive written requests for dispensations for disclosable pecuniary interests and grant any requests for dispensation as appropriate**

No declarations of interest were received.

ER50/25 **To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))**

No items were identified for the exclusion of press and public.

ER51/25 **To receive and approve the minutes of the previous committee meeting held on 4th July 2025**

No matters were raised on the minutes.

Resolved:- That the Committee accept the minutes as a true and accurate record of the meeting. The Chairman signed the bottom of the minutes to certify them as a true copy.

ER52/25 **To discuss the recently purchased protective clothing**

It was noted by the committee that all Councillors have now received their relevant protective clothing.

ER53/25 **To receive an update on the ordered equipment, where it is stored and how it is accessed**

The Clerk presented the Committee with an update on the recently purchased equipment. It is now stored in the Council's downstairs storage room where it can easily be accessed.

Cllr L Clarke entered the meeting at this point.

Chairman Signature D Smith

The Clerk is to check with the insurance company if Councillors are allowed to have access to the building.

It was also discussed that the Council office & the Lyric would be a more suitable meeting point and the central hub if necessary rather than the storage yard at the cemetery.

ER54/25 To receive and discuss if required the Revised Emergency Plan and one - page

It was requested that the one-pager is circulated to Councillors.

The Clerk is to check that the Works & Maintenance Supervisor mobile telephone is contactable at all times. The Clerk will also check if a duplicate key to the compound is in the key safe at the office.

The Maintenance Team staff are to be invited to the next meeting for their input.

ER55/25 To discuss RMBC table top exercises and access to JESSIP

It was discussed that this hasn't yet been looked into properly. It feels appropriate to pick out the most relevant bits and to arrange training around that. This will be brought back to a future meeting.

ER56/25 To discuss a request received from a Councillor to be removed from this committee

It was noted that due to work commitments Cllr S Scott has requested to be removed from the committee.

It was suggested that meetings be changed from Friday's to Thursday's or Wednesday's

Resolved: Committee members noted that Cllr S Scott has resigned from the Emergency Response Committee. Going forward any future meetings will be held on a Thursday at 3pm.

ER57/25 To note any matters for inclusion on the next meeting

JESSIP training and invite Works and Maintenance Team staff to attend the next meeting.

ER58/25 To note the date and time of the next meeting

The next scheduled meeting of the Emergency Response is Thursday 5th March 2026.