

Dinnington St John's Town Council

Minutes of the Community Committee Meeting held on 6th October 2025 at 7.00pm in The Lyric, Laughton Road, Dinnington

Present: Cllr L Clarke (Chair), Cllr D Booth, Cllr J Hall, Cllr Z Lowe, Cllr K Smallwood, Cllr D Smith, Cllr F Walden,

Apologies: None

In attendance: A. Wilson (Locum Town Clerk), C. Radford (Administrator), E Stanger (Lyric Manager)
3 members of public attended.

C47/25 To answer questions from the last meeting: and to allow for questions from electors of Dinnington to ask one question only in respect of business itemised on the agenda or on a pertinent issue that may arise; followed by the formal meeting

None received.

C48/25 To receive and consider any reasons for absence

All members were in attendance

C49/25 To receive and record any declarations of interest and if necessary, to receive written requests for dispensations for disclosable pecuniary interests and grant any requests for dispensation as appropriate

No declarations

C50/25 To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

No items were identified for the exclusion of the press and public.

C51/25 To approve the minutes from the Community Committee meeting held on Monday 28th July 2025

Resolved:- That the minutes of the Community Committee meeting be approved as true record and to be signed by the Chair and kept on file.

C52/25 To discuss Christmas Festival 2025 and consider any further action

The Asst Clerk had prepared a document with various items for consideration and for members to discuss and decide how to proceed.

It was confirmed that Newman School can attend Thurs 4th Dec and SEND children arranged by Cllr S Scott can attend Fri 5th Dec and Cllr S Scott will be in attendance for both days. Cllr L Clarke is to approach a contact previously used to see if they can assist with the Santa rota.

Resolved: The Locum Clerk will work with staff to check with staff how many gifts for the grotto are left over and check their condition and suitability in order to purchase more.

Councillors discussed the provision of food vendors at the event and request that this is reviewed for next year as the stalls sometimes don't leave enough room for access to shops and that the smell can be overpowering.

Chairman Signature:



A discussion was had over the fairground and what size rides are wanted and have been ordered based on feedback from last years event. Cllr Scriven requires clarification on this in order to discuss with the fairground owner.

The suggestion of inviting various street artists such as balloon makers and face painters to attend the festival was welcomed.

The Methodist Church want to host 6 stalls this year and use their remaining space for other ideas.

Dinnington Brass Band are to be contacted by the Locum Clerk regarding their availability to attend and Cllr L Clarke will ask the Salvation Army. Cllr Smallwood will ask Dinnington Primary Schools if they have a school choir that would be available.

DSJTC Christmas trees are to be in position by 22nd Nov 2025

Resolved: Councillors authorised the hire of the Nifty Lift for staff to decorate the trees safely

Councillors confirmed that the street illuminations should be lit from the last weekend in November.

It is requested that the Asst Clerk collates all of the relevant documentation for the event such as licences, insurance and risk assessments etc.

The recommended suppliers from the Asst Clerk for the road closure, security, first aid and printing were approved.

The Asst Clerk and Lyric Manager will publicise the event. Councillors will distribute the flyers to primary schools

The Locum Clerk will discuss the provision of additional lights in Coronation Park with the supplier of existing street lights, staff and Councillors.

Additional Councillors to be Santa's helpers are needed. Cllr Smallwood can help until 3pm and Cllr Lowe can help but need more. Need to inform the Asst Clerk of availability so a rota can be drawn up.

Volunteers for the Santa pay station needs to be looked at further due to no volunteer policy being implemented as yet. The £2.00 charge to meet Santa will remain unchanged.

It was decided that the Lyric Bar and Café will be open 12pm – 6pm. Councillors went onto discuss the hours of the festival and decided to reduce the hours of the festival to 12pm – 6pm.

The trailer currently stored is not to be used or converted for Santa's sleigh, Cllr L Clarke is to approach the Maltby Lions to see if they are available to attend the event.

Councillors discussed the possibility of the community nominating a worthy child to assist Santa and the Chair of the Council to turn on the Christmas Lights at Coronation Park.

At this point Cllr K Smallwood left the meeting.

It was discussed and agreed that the street illuminations will be lit 4pm – 11pm. It is to be looked at if this can be extended beyond 11pm for New Years Eve.

Cllr J Hall has offered the use of her snow machine for this years event. Cllr Hall also put the suggestion forward that staff and councillors can decorate the Lyric stage together and wrap the gifts for the grotto, this is to be looked at by the Clerk.

C53/25 To discuss November, December and January's Community Club events

Committee members discussed that a Children's entertainer has been booked for a Halloween event on 30th October for several months but this has not been communicated to staff so the Lyric is now booked and unavailable. The Clerk advised that she will look into this further and the availability of the Lyric so move the event. Cllr J Hall and Cllr Z Lowe advised they will be unavailable on a different date. 120 tickets are to be produced for distribution in the usual shops and at the Lyric.

Chairman Signature: 

November's Community Club event was confirmed as a movie event showing Mamma Mia as the licence for this was not used in Sept due to a delay in it coming through in time.

Wreath making was discussed again as a possible December event but it was felt that this could be quite expensive to the council. Alternative suggestions was to have Carol singers, a quiz and to serve mince pies with Father Christmas visiting with gifts. No final decisions were agreed.

No decision or arrangements were made regarding the 7th January Community Club event.

Councillors requested confirmation that the road closure has been requested for Remembrance Sunday and were assured that the Asst Clerk is in the process of finalising this.

At this point Cllr D Smith left the meeting.

Councillors briefly discussed the upcoming bonfire at the Rugby Club and were asked to attend and support the event.

C54/25 To discuss and note any matters for inclusion on the next meeting

None

C55/25 To note the date and time of the next meeting

The next Community Committee meeting will be held Monday 3rd November at 7pm

Meeting Closed 20:23hrs

Chairman Signature: 

