

Dinnington St John's Town Council

Minutes of the Lyric Committee Meeting held on 28th July 2025 at 5:30pm in The Lyric, Laughton Road, Dinnington

Present: Cllr W Hall (Chair), Cllr J Hall, Cllr J Hart, Cllr D Smith, Cllr D Scriven

Apologies: Cllr L Clarke, Cllr G Cruickshanks,

In attendance: T. Collingham (Town Clerk and RFO), L Warne (Assistant Clerk), C Radford (Administrator)
2 members of public attended.

L59/25 **To answer questions from the last meeting: and to allow for questions from electors of Dinnington to ask one question only in respect of business itemised on the agenda or on a pertinent issue that may arise; followed by the formal meeting**

No questions asked during the public session.

L60/25 **To receive and consider any reasons for absence**

Resolved: That the Council received and accepted reasons for absence from Cllr L Clarke and Cllr G Cruickshanks.

L61/25 **To receive and record any declarations of interest and if necessary, to receive written requests for dispensations for disclosable pecuniary interests and grant any requests for dispensation as appropriate**

None received.

L62/25 **To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))**

No items were considered with the exclusion of the press and public.

L63/25 **To receive and approve the minutes of the previous committee meeting held on Monday 30th June 2025**

The approving of the minutes prompted a discussion about key staff attending future Lyric Committee meetings. This will be brought as an agenda item at the next meeting to be discussed further.

Resolved:- That the minutes of the Lyric Committee meeting be approved as true record and to be signed by the Chair and kept on file with an amendment to the time that Cllr D Scriven left the meeting on page 1.

L64/25 **To receive an update on the Lyric Consultation and consider any further action**

The Asst Clerk shared that the Lyric Consultation is now live online and that the first public session has been held. A summary so far is that the most popular events are Community events and entertainment shows. Feedback so far on what the Lyric's role should be suggests a community centre/meeting place.

More Councillor volunteers are needed to cover the Friday sessions and it was discussed that the consultation forms need reviewing to be more condensed and more multiple choice so is a quicker process.

Chairman Signature:

Councillors discussed the need for more regular events at the Lyric with suggestions being quiz nights, live acts, bingo.

Feedback will be collated and presented to Councillors once completed by the Assistant Clerk.

Resolved: The Assistant Clerk is to email the consultation paper to all members of the Council for them to complete so the Committee has their feedback too.

L65/25 To receive and note upcoming events at The Lyric and consider any further action

The Clerk presented Councillors with an overview of upcoming confirmed events for the rest of this year which they noted. Due to the variety of events booked it was agreed that this should assist with the committees review of what events are profitable for the venue.

L66/25 To discuss communication for The Lyric and consider any further action

The Clerk confirmed that a request has been sent through to the old Lyric website host to ensure that the old website is taken down to avoid any confusion. Any current visitors to the website should be being re directed to the new website in the meantime.

The Lyric's presence on social media is increasing steadily with more engagement on Facebook and Instagram. It was felt that that these posts need to be consistent and on a regular basis to help raise the profile of the Lyric. The Council website also needs promoting on Facebook.

A new mailing list is being compiled with the option for residents to select what news and events they would like to hear about.

Councillors requested that The Clerk try and provide stats on a regular basis of where the website traffic is being directed from.

Councillors discussed that buying tickets for Lyric events currently seems like a long winded process that could be improved and made more simpler.

Resolved: Councillors resolved for the Clerk to ask all Councillors for their feedback on the Council website. Also, to look at online ticket sale options via the website and to implement this if it was possible to add Ticketsource to the website.

L67/25 To receive an update on competitor visits and consider any further action (Cllr L Clarke)

Item deferred due to Cllr Clarke's absence from the meeting.

L68/25 To discuss any maintenance works and consider any further action

The Clerk asked for any small maintenance jobs to be identified by Councillors – such as the work that was done in weeding Constable Lane, re-felting the bin roof, removing signage.

The painting of the archway on Constable Lane has been passed back to RMBC and the Council is still waiting to hear back from RMBC regarding preferred contractors for the drains repair.

Councillor's discussed the need to keep the Lyric in good appearance and touching up of paintwork should be regularly carried out. Exposed cabling is not aesthetically pleasing so will need to be covered.

It was discussed that the entrance to the Lyric could be re painted whilst the consultation on the rest of the décor is ongoing.

L69/25 To receive and note the financial budgeting report for Income and Expenditure up to June

Councillors received and noted the financial budgeting report for Income and Expenditure up to June. The Clerk explained that as usual it is a quieter start to the year, most of the bar sales will come later in the year with the DOS productions and Christmas events. The Clerk is to look at current accounting software to see if able to produce a budget flex report for a clearer breakdown.

L70/25

To receive a quote for additional sockets in The Lyric and consider any further action

The Clerk shared a quote received on additional sockets that were identified in the Lyric.

Resolved: That the Clerk arrange for the electrician to carry out the required work as quoted. Further additional sockets have been identified as needed and Councillors authorised the cost upto £1500.00 in total.

L71/25

To receive a breakdown for the profit and loss of events held in the Lyric within June

The Clerk to presented the June profit & loss for the Lyric events. Councillors discussed the presentation and some of the individual events. It was felt that this was a great start but some tweaks are still needed to ensure transparency and the consistency of charging across events. The breakdown helps identify what events/hire are profitable and other events/hire that run at a loss to the Council and are currently subsidised.

The viability of opening and staffing the bar at RBL meeting was discussed between Councillors and the Clerk is to discuss this with the RBL directly.

L72/25

To discuss the provision of tills within The Lyric bar and consider any further action

The Clerk asked the committee whether they would like to consider the tills for the Lyric and potentially look at upgrades to enable quicker payments and greater sales reporting.

Resolved: Councillors requested that the Clerk obtain quotes from different providers and bring back to the next committee meeting.

L73/25

To discuss and note any matters for inclusion on the next meeting

As discussed throughout the meeting.

As part of the meeting pack Councillors received a breakdown of the June Scotty's bingo but this was missed from the agenda so will be brought to the next meeting for further discussion including a review to the room hire rates.

L74/25

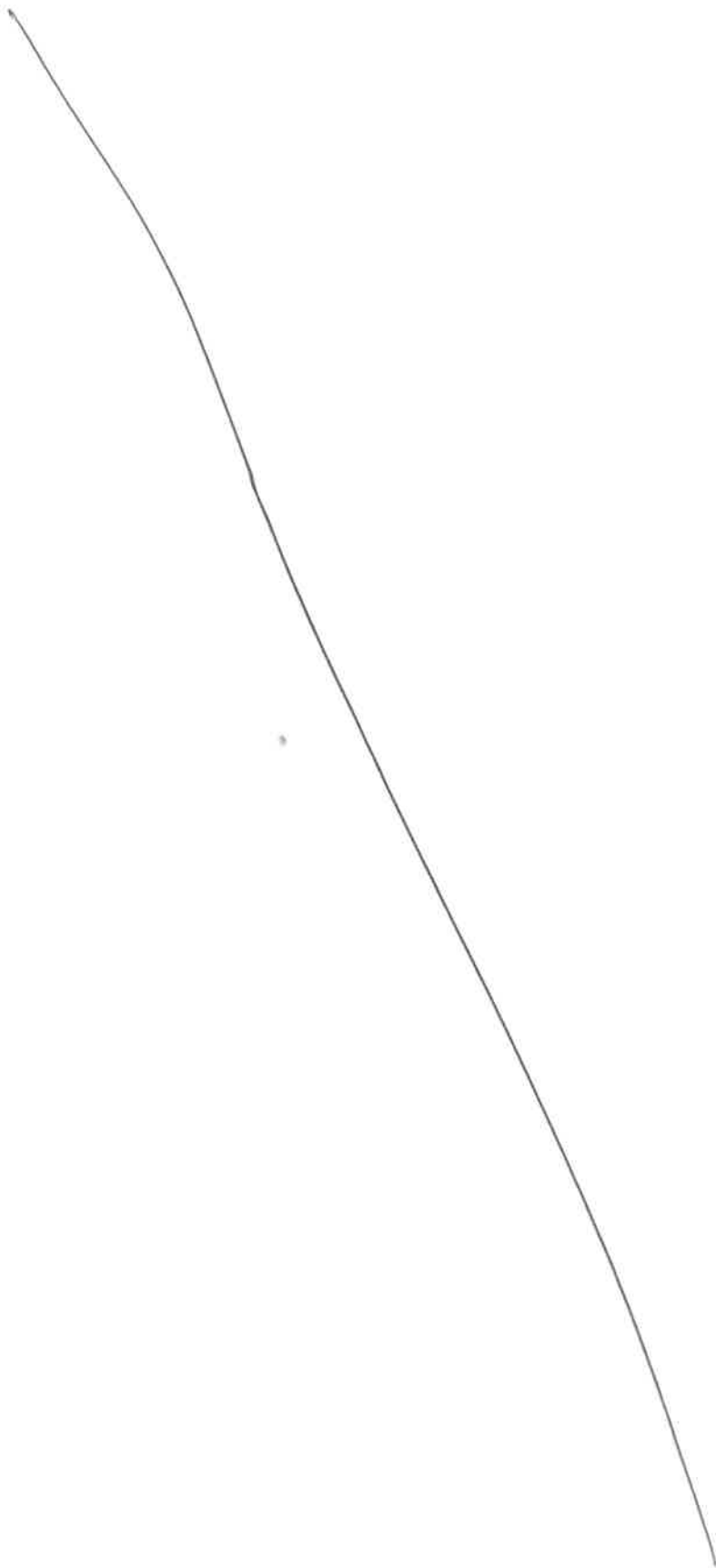
To note the date and time of the next meeting

The next Lyric Committee meeting will be held Monday 29th September at 5.30pm.

Meeting Closed 19:15 hrs

Chairman Signature:





W Hall