

Dinnington St John's Town Council

Minutes of the Emergency Response Committee Meeting held on 4th July 2025 at 4:00pm in the Council Office, Laughton Road, Dinnington

Present: Cllr D Smith (Chair), Cllr D Booth, Cllr W Hall, Cllr T Mulholland, Cllr D Scriven

Absent: Cllr S Scott, Cllr L Clarke

In attendance: T. Collingham (Town Clerk and RFO), and no members of public.

ER27/25 **To answer questions from the last meeting: and to allow for questions from electors of Dinnington to ask one question only in respect of business itemised on the agenda or on a pertinent issue that may arise; followed by the formal meeting**

No items raised in public participation.

ER28/25 **To receive and consider any reasons for absence**

The Committee noted that there were no reasons for absence to consider.

ER29/25 **To receive and record any declarations of interest and if necessary, to receive written requests for dispensations for disclosable pecuniary interests and grant any requests for dispensation as appropriate**

No declarations of interest were received.

ER30/25 **To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))**

No items were identified for the exclusion of press and public.

ER31/25 **To receive and approve the minutes of the previous committee meeting held on 6th June 2024**

No matters were raised on the minutes.

Resolved:- That the Committee accept the minutes as a true and accurate record of the meeting. The Chairman signed the bottom of the minutes to certify them as a true copy.

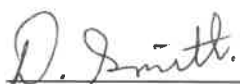
ER32/25 **To receive feedback on the emergency equipment discussed at the last meeting and consider any further action**

The Clerk discussed that there had been a delay in getting protective clothing ordered and this will be completed over the next month.

The Committee discussed options for additional torches, lights and walkie-talkies and the benefits to these for the Council during an emergency as well as at council events.

Resolved:- That the Committee note the ordering of protective equipment is still ongoing. And that the following purchases be made;

- (1) Dewalt DLC043-XJ XR Cordless LED Spotlight, 18V, 30cm x 20cm x 20cm - £59.80
- (2) Dewalt DCB182 18V Li-ion 4.0Ah Battery Twin Pack & DCB115 Charger Kit - £117.99
- (3) Dewalt DCL050-XJ Li-ion Cordless Handheld LED Light, 18 V, Black/Yellow £45.94

Chairman Signature 

- (4) Motorola Tlkr T92 H20 PMR446 2-Way Walkie Talkie Waterproof Radio Quad Pack with Travel Case - £174.99

ER33/25

To receive an updated Emergency Plan and consider any further action

The Clerk presented the updated plan to members for their scrutiny. The Committee went through the plan page-by-page and highlighted various points of improvement;

- Include a simplified activation plan and the roles/responsibilities specific for the Town Council – include this as a pinned item in the Emergency Plan WhatsApp
- Location of equipment, who has access and how do we get hold of it.
- Contact details for Councillors to be updated
- Times of operation to be included on External organisations such as Pharmacist/Doctors

Resolved:- That the Clerk will incorporate further updates to the Emergency Plan

ER34/25

To update on the progress with our partnership working with RMBC and consider any further action

The Emergency Plan team introduced their roles within Rotherham Council and what support they can provide within the Council and to the wider organisations and businesses. They also gave tips and thoughts to think about when planning for emergencies.

The Committee invited RMBC to offer training opportunities with the Committee and Town Council Officers. RMBC highlighted that they would not be able to offer any training as their resource would not allow this. However, RMBC suggested that they would send through table top exercises for the Town Council to complete and to access JESSIP app on a device that would further training for councillors and staff.

ER35/25

To note any matters for inclusion on the next meeting

Equipment orders and training

ER36/25

To note the date and time of the next meeting

The next scheduled meeting of the Emergency Response is Friday 4th July 2025. However, the Chair would like to call an extraordinary meeting on Friday 1st August 2025.

Meeting Closed: 17:05