

Dinnington St John's Town Council

Minutes of the Lyric Committee Meeting held on 30th June 2025 at 5:30pm in The Lyric, Laughton Road, Dinnington

Present: Cllr W Hall (Chair), Cllr L Clarke, Cllr G Cruickshanks, Cllr J Hall, Cllr J Hart, Cllr D Smith, Cllr D Scriven

Apologies: None

In attendance: T. Collingham (Town Clerk and RFO), L Warne (Assistant Clerk).
7 members of public attended.

L44/25 To answer questions from the last meeting: and to allow for questions from electors of Dinnington to ask one question only in respect of business itemised on the agenda or on a pertinent issue that may arise; followed by the formal meeting

No questions asked during the public session.

L45/25 To receive and consider any reasons for absence - None

L46/25 To receive and record any declarations of interest and if necessary, to receive written requests for dispensations for disclosable pecuniary interests and grant any requests for dispensation as appropriate

None received.

L47/25 To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

Resolved:- The Committee resolved that C32 is to be held with the exclusion of press and public due to personal sensitivity

L48/25 To receive and approve the minutes of the previous committee meeting held on Thursday 22nd May 2025

Resolved:- That the minutes of the Lyric Committee meeting be approved as true record and to be signed by the Chair and kept on file.

L49/25 To receive and note the financial overview of May 2025 including accounts and event costing breakdown

The Clerk shared financial information for May 2025. Members asked for clarification on some items and were satisfied with the answers provided.

Also requested were:

Research on doing our own Portable Appliance Testing - would it be more cost effective
Bar incomes for each event

Breakdown to separate AV and Lyric Manager hours

More detailed financials for Lyric events to ensure they are worthwhile

Need a Profit and Loss figure for each event

Trial in September to produce full breakdown of cost and income

The Clerk, Lyric Manager and Bar manager had had a meeting previously to discuss how to make improvements, including advertising events

~~18~~05 - Cllr D Scriven left the meeting for personal reasons

WM

Chairman Signature:



L50/25

To receive and note the stocktake completed by Stockchek

Members had previously had sight of the stocktake document and the Clerk explained the results, including that the Income agrees with the Till reports, that the stock is well organised, the security is good and price lists are available.

A request was made for a list of events to be produced, so Members can promote them.

The Lyric Manager requested to set up a Mailing List.

A discussion was had about whether the Bar should be open and staffed at the RBL meetings. Cllr Hart explained the function of the RBL and how they help the Council with the military events. Cllr Smith reminded the Committee that Full Council makes the decision on arrangements with the RBL and that this committee cannot make that decision.

Cllr Hart to arrange to meet with the Bar Manager to go through time spent cleaning the lines and the current stock held.

L51/25

To receive and note an update on the improvements to Constable Lane

The Clerk advised that the lane had been weeded, the felt to the roof of the bin store had been replaced and the faded signs had been removed from the building.

L52/25

To receive correspondence from Rotherham Council regarding the archway on Constable Lane and consider any further action

RMBC had responded to DSJTC's request for the arch to be painted. RMBC advised that a TTRO was required at a cost of £1245 together with a requirement to employ a Traffic Management Company to close the highway at a further cost to DSJTC.

The Clerk reminded Members that the archway was not owned by DSJTC, so to consider whether the costs should be borne by DSJTC.

Members discussed if the painting could be done under the Community Payback scheme.

Resolved: That the Clerk contact the Neighbourhood Coordinator to arrange the painting to be done under the Community Payback scheme through the Ward Councillors.

L53/25

To receive and consider information regarding a smoking shelter for The Lyric and a request for the legislation surrounding smoking

There is no legal requirement to provide a smoking shelter. Members agreed that smokers would probably continue to smoke outside the front of the Lyric, that any shelter could be vandalised and that as the cost of a basic shelter was £1252 excluding VAT, it was not the best use of Council funds.

Resolved: That a smoking shelter would not be provided.

L54/25

To receive an update on a Committee visit to competitor venues and consider any further action

Cllr Clarke advised that no visits had yet been made. Cllrs W Hall, J Hall, and J Hart expressed an interest to visit other venues.

Resolved: That Cllr Clarke arrange the visits.

L55/25

To receive a proposed consultation questionnaire for The Lyric and consider any further action

Members discussed how long the consultation should last and where it should take place.

They agreed that Fridays are the busiest day along Laughton Road and could go onto the street with clip boards.

A survey could be put online with tick boxes for responses and a box at the end for any further comments respondents wish to make.

Members were advised not to have the survey in shops, as there could be a breach in data protection, specifically respondents' personal details.

The survey could be emailed to previous users of the Lyric for their input.

Cllr Smith explained how a consultation had been done previously. It was carried out weekly over a 6 week period, members of the public were invited into the Lyric to give their answers and have

Chairman Signature:



a cup of tea/coffee as an incentive to do so and they could also opt to go on the Lyric mailing list for future events.

Resolved: That the consultation takes place on Fridays over 6 weeks where members invite the public into the Lyric to complete a survey and have a cup of tea/coffee

L56/25

To provide an update on the Bingo event held in The Lyric and consider any further action

No license is required as the event is not making a profit.

A spreadsheet has been set up to record the financials for each event, for transparency.

Resolved: That the profit and loss is recorded for each bingo event and that the spreadsheet will provide this.

L57/25

To discuss and note any matters for inclusion on the next meeting

Visits to other theatres

6 week Consultation

Comprehensive reports of the Lyric's finances

L58/25

To note the date and time of the next meeting

The next Lyric Committee meeting will be held Monday 28th July at 5.30pm.

Meeting Closed 18:55hrs

Chairman Signature:



