

Dinnington St John's Town Council

Thursday 3rd July 2025 at 9:00am

**Meeting of the Staffing and Complaints Committee
to be held in Committee Room, Council Office, Laughton Road, Dinnington**

AGENDA

- S26/25** To elect a Chair to the Staffing Committee for 2025/26
- S27/25** To answer questions from the last meeting: and
- To allow for questions from electors of Dinnington to ask one question only in respect of business itemised on the agenda or on a pertinent issue that may arise; followed by the

FORMAL MEETING

- S28/25** To receive and consider any reasons for absence
- S29/25** To receive and record any declarations of interest and if necessary, to receive written requests for dispensations for disclosable pecuniary interests and grant any requests for dispensation as appropriate
- S30/25** To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
- S31/25** To approve the minutes from the Staffing and Complaints Committee meeting held on 11th April 2025
- S32/25** To receive and consider quotes for payroll and HR support
- S34/25** **[CONFIDENTIAL ITEM]** – To note the realignment of duties within the admin/general employment structure
- S35/25** **[CONFIDENTIAL ITEM]** – To note an update of the implementation of employment timesheets
- S36/25** **[CONFIDENTIAL ITEM]** – To note an update regarding employee appraisals
- S37/25** **[CONFIDENTIAL ITEM]** – To note any complaints received and consider any further action
- S38/25** To discuss and note any items for inclusion on the next agenda
- S39/25** To confirm the date and time of the next meeting

T. Collingham

THOMAS COLLINGHAM
Town Clerk and Finance Officer
Dinnington St John's Town Council
Tel: 01909 564169
Email: clerk@dinningtonstjohns-tc.gov.uk