

Dinnington St John's Town Council

Friday 11th April 2025 at 12:00pm

Meeting of the Staffing and Complaints Committee to be held in The Lyric, Laughton Road, Dinnington

AGENDA

- S07/25** To answer questions from the last meeting: and
- To allow for questions from electors of Dinnington to ask one question only in respect of business itemised on the agenda or on a pertinent issue that may arise; followed by the

FORMAL MEETING

- S08/25** To receive and consider any reasons for absence
- S09/25** To receive and record any declarations of interest and if necessary, to receive written requests for dispensations for disclosable pecuniary interests and grant any requests for dispensation as appropriate
- S10/25** To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
- S11/25** To approve the minutes from the Staffing and Complaints Committee meeting held on 10th January 2025
- S12/25** To review the payroll company and consider any further action
- S13/25** To discuss the council's employment support through Peninsula HR
- S14/25** To discuss terms and conditions of the holiday's entitlements for employees
- S15/25** To discuss the pay dates for employees of the council
- S16/25** **[CONFIDENTIAL ITEM]** – To discuss and consider the role of Community Liaison Officer including specification and job description
- S17/25** **[CONFIDENTIAL ITEM]** – To discuss unused holiday entitlement by employees and consider any further action
- S18/25** **[CONFIDENTIAL ITEM]** – To review and consider the role of the Town Council Administrator including pay and benefits
- S19/25** **[CONFIDENTIAL ITEM]** – To discuss and consider a consistent approach to timesheets with the council
- S20/25** **[CONFIDENTIAL ITEM]** – To note the benefit of the Local Government Pension Scheme for employees and consider any further action
- S21/25** **[CONFIDENTIAL ITEM]** – To note an update on staffing and consider any further action
- S22/25** **[CONFIDENTIAL ITEM]** – To note any complaints and consider any further action
- S23/25** To discuss and note any items for inclusion on the next agenda

S24/25 To confirm the date and time of the next meeting

T. Collingham

THOMAS COLLINGHAM

Town Clerk and Finance Officer

Dinnington St John's Town Council

Tel: 01909 564169

Email: clerk@dinningtonstjohns-tc.gov.uk