

Dinnington St John's Town Council

Minutes of the Town Council Extraordinary Meeting on Wednesday 19th February 2025 at 7.00pm in The Lyric, Dinnington

Present: Cllr W Hall (Chair), Cllr D Adams, Cllr D Booth, Cllr L Clarke, Cllr G Cruickshanks, Cllr J Hall, Cllr J Hart, Cllr T Mulholland, Cllr S Scott, Cllr D Scriven, Cllr D Smith and Cllr F Walden.

Apologies: Cllr Z Lowe, Cllr N Ruff and Cllr K Smallwood.

In attendance: T Collingham (Clerk), and two members of public.

45/25 To answer questions from the last meeting: None

To allow for questions from electors of Dinnington to ask one question only in respect of business itemised on the agenda or on a pertinent issue that may arise;

No questions

FORMAL MEETING

46/25 To receive and consider any reasons for absence

Resolved: That the Council received apologies from Cllr Z Lowe, Cllr N Ruff and Cllr K Smallwood and agreed to accept the reasons for absence.

47/25 To receive and record any declarations of interest and if necessary, to receive written requests for dispensations for disclosable pecuniary interests and grant any requests for dispensation as appropriate

No declarations of interest were raised.

48/25 To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

No items for exclusions.

49/25 To receive a proposal for the Summer Carnival and consider any further action

The Chair read through a proposal to fund a Summer Carnival for members consideration. The proposal is attached as A49/25.

Councillors asked for clarity on how the original proposal was formed, and it was agreed that any delegation needs to be agreed by the council before any councillors attend meetings with outside partners.

Councillors raised the need for the Volunteers Policy to be drafted to ensure that help is available for external events.

Councillors queried the revenue that would be expected back to the council. It is expected through carparking, camping and stall costs – the monies would be split between Dinnington Rugby Club and the Town Council.

In the proposal it details food and drinks offerings outside the club, councillors raised questions with the food certificates and licensing. Councillors also asked if they were aware of the proposal and if it was agreed to have external bars at their venue.

Councillors clarified it was just an early proposal at this point, and some of the suggestions would help with footfall from what they have experienced at previous well attended Bonfire events.

Resolved: The Council agreed to accept the current proposal, and that no meetings between the Town Council and Dinnington Rugby Club take place until the formation of the Community Committee

Meeting closed at 7.43pm

Proposal for Dinnington Summer Carnival

Event Name: Dinnington Summer Carnival

Date: Saturday, June 21 2025

Time: 12:00 PM – Late

Location: Dinnington Rugby Club (DRUFC)

1. Introduction

The Dinnington Carnival is a vibrant community event aimed at bringing people together for a day of entertainment, music, food, and activities. The event will be held at the Dinnington Rugby Club with free public access, ensuring inclusivity for all residents. A parking fee of £5 per vehicle will apply.

This event presents an excellent opportunity for local volunteers, businesses, and organizations to engage with the community, fostering a sense of unity and collaboration. The carnival will also act as a platform to introduce sponsorship opportunities, with the potential for long-term growth in future years.

2. Organisational Structure & Responsibilities

- Dinnington St John's Town Council (DSJTC) will collaborate with Dinnington Rugby Club (DRUFC) to plan the event. While DSJTC will assist in the planning process, all bookings and payments will be managed directly by DRUFC.
- **DRUFC will be responsible for:**
 - Public liability insurance and other necessary coverage.
 - Hiring toilet facilities, including disabled-accessible units.
 - Providing security personnel and event marshals.
 - Managing car parking, including collection of fees.
- **Financial Arrangements:**

Income from parking and stall hire will be equally split between DSJTC and DRUFC.

Additional revenue will be generated through stalls operated by local councillors.

3. Event Features & Attractions

Entertainment & Activities

- **Main Stage:** A 40ft HGV wagon equipped with professional lighting and sound systems.
- **Live Performances:** Two headline acts alongside various performances throughout the day.
- **Children's Shows & Activities:**
 - Dance performances
 - Tug-of-war competition
 - Owl sanctuary exhibit
 - Donkey rides

Food & Beverages

- **Street Food Vendors:** A diverse range of food stalls will be available.
- **Beverage Stations:** Two outside bars, including a dedicated Prosecco bar.
- **Rugby Club Facilities:** DRUFC will provide additional food services, including a BBQ and bar.

Additional Attractions

Chairman Signature:

- **Fairground Rides**
- **Charity and Community Stalls**
- **Game Stalls**
- **DJ & Disco by Crag Radio:** Providing music and entertainment throughout the event.

4. Safety & Logistics

- **Security & Marshals:** A dedicated team will manage crowd control, ensure restricted exit points, and address any concerns related to anti-social behavior (ASB).
- **First Aid Provision:** Qualified personnel will be present to handle medical emergencies.
- **Sanitary Facilities:** Portable toilets will be provided to accommodate anticipated footfall.
- **Traffic & Parking Management:** On-site parking will be available for a £5 fee per vehicle, managed by DRUFC.
- **Coordination with Local Facilities:** The Resource Centre has been engaged to ensure no conflicting events take place on the same day.

5. Potential Revenue Streams & Future Sustainability

- **Income Generation:**
 - Stall hire fees
 - Car parking charges
 - Potential camping fees (details to be arranged)
- **Fund Utilisation:**
 - Revenue will be allocated to a dedicated fund for future events, reducing financial strain on DSJTC and ensuring the sustainability of community initiatives.

6. Funding Proposal

The Council is being asked to provide funding of **£10,000** to DRUFC to assist with the upfront costs of acts, entertainment, and general event expenses. This financial support will help ensure the success of the carnival and allow for proper planning and execution of the event.

To maintain financial accountability, **monitoring of the event will be undertaken both before and after** through either the Council directly or via the newly established **Community Committee**. As part of the funding requirements, **receipts must be submitted** to cover the full amount of £10,000, ensuring transparency and compliance with internal Council processes.

Furthermore, it is proposed that **delegated authority be given to members of the Community Committee** to attend future meetings concerning the Summer Carnival and to oversee and arrange proceedings for the event, ensuring effective collaboration and decision-making.