

Dinnington St John's Town Council

Minutes of the Town Council Meeting on Monday 10th February 2025 at 7.00pm in The Lyric, Dinnington

Present: Cllrs N Ruff (Chair), D Adams, D Booth, G Cruickshanks, J Hall, W Hall, J Hart, Z Lowe, T Mulholland, K Smallwood, D Smith, F Walden.

Apologies: Cllr L Clarke,

Absent: Cllrs S Scott, Cllr D Scriven

In attendance: T Collingham (Clerk), C Radford (Town Council Administrator) and 11 members of public.

29/25 To answer questions from the last meeting: None

To allow for questions from electors of Dinnington to ask one question only in respect of business itemised on the agenda or on a pertinent issue that may arise;

What plans are there to improve and take care of the boundary signs – inc the rock on Lakeland Drive?

The Clerk advised that he will pick up on this with DSJTC staff and discuss suitable plants/shrubs for planting too. A member of the public advised that the rock on Lakeland Drive actually belongs to Anston Parish Council so he will now take it up with them.

As the Town Council was supportive of the Application by the Rugby Club and is likely to add funds from the sale of their lands to the Rugby Club project proposal we thought they should be following the progress, and be able to report back to the public.

Council confirmed that this was discussed at a previous meeting. It is not the Rugby Club that applied for the Section 106 funds, it is DSJTC and there is no further update at this stage.

If planning permission is granted for the East Street development, how many homes will be allocated purely to Dinnington residents?

Council advised that RMBC do have control over the allocation and whilst DSJTC cannot stipulate that the housing is for Dinnington residents only they can ensure that the new housing is actively promoted and residents are fully informed how to apply. RMBC are in the process of updating their Lettings policy and it hoped that Council can work in partnership with RMBC on this.

We have heard about the regeneration plans, sale of land, active regen but we haven't heard any plans to improve facilities for our 11-18 year old residents?

The Council advised that they can look to offer events or schemes to include this age group and this could be something for the Community Club to take forward and look at.

FORMAL MEETING

30/25 To receive and consider any reasons for absence

Resolved: That the Council received apologies from Cllr L Clarke and agreed to accept the reasons for absence. The Council noted that no reasons for absence were received from Cllr S Scott and Cllr D Scriven prior to the meeting.

31/25 To receive and record any declarations of interest and if necessary, to receive written requests for dispensations for disclosable pecuniary interests and grant any requests for dispensation as appropriate

No declarations of interest were raised.

32/25 To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

Item number 39/25A

Item number: 44/25

Resolved: That members of the press and public be excluded from the meeting under the Public Bodies (Admission to Meetings) Act 1960, due to the nature of the business to be transacted to the item numbers listed above for personal and commercially sensitive reasons.

33/25 Chair's Report

The project to regenerate Laughton Road is still moving forward albeit slowly due to continued changes in staffing within RMBC.

More meetings are scheduled for the Neighbourhood Plan Committee to discuss further social housing and land sale opportunities. Hopeful that a second project will be underway later in the year.

The Community Club Committee when in place will become a better platform for the group and he congratulated everyone involved in the huge success of the recent Valentines Afternoon Tea.

34/25 Monthly Accounts Schedule and relevant finance information:

(A) To approve accounts for payment and note contractual payments made under the clerk delegation (attached)

Resolved: Council approved the accounts for payment

(B) To note expenditure outside of the meeting between the Clerk and the Chair in line with Financial Regulation 4.1

a. Robinsons Facilities Services - £398.12

b. New sink taps in The Lyric - £204.98

c. Industrial Door Solutions Ltd - £120.00

(C) To receive and note the bank reconciliation and consider any further action in regard to financial processes

Resolved: Council resolved to accept the Clerks recommendation that the system be adjusted to ensure a Nil balance, and that the £193.77 be written off.

To ensure greater transparency and scrutiny of the accounts, the following actions were also agreed:

- Introduction dual-banking controls for making online payments
- Implement internal checks by two councillors for the bank reconciliation each month
- Introduce internal checks by two councillors for all invoices entered into the system, ensuring they are correctly cross-referenced between the invoice and the Scribe system

35/25 To receive and approve the minutes of the meetings of the Council held on:

(A) 13th January 2025

No matters were raised on the minutes

Resolved: That the minutes of the Full Town Council be approved as true record and to be signed by the Chairman and kept on file.

36/25 To consider relevant planning applications as published on RMBC's weekly lists (2-4)

along with any associated submissions received and any reports on previous planning applications/issues;

Planning Reference	Details	Consultation End Date
RB2025/0080	Change of use from café to hot food take-away, to include new shop frontage and extension to existing extraction facilities – 66 Laughton Road, Dinnington	16/02/2025

Resolved: The Council had a discussion around concerns for maintaining the history of the original building with any change of shop front. It was agreed for Council to visit the applicant face to face to discuss the planned changes, that they should be sympathetic to the current look and for The Clerk to write a letter to follow this up.

37/25 Ward Member Update

- Attended recent Select Licencing event
- Casework regarding solar farm
- Liaised with new RMBC Project Manager regarding the regeneration of Laughton Road during his discussions with local shop owners

38/25 Booking Concessions and Donations: None

39/25 For Members consideration and decisions:

(A) To receive a request for a Memorial Bench placement and consider any further action
(CONFIDENTIAL)

The Council discussed a recent request from a member of the public for a memorial bench at Park Avenue Cemetery. It was agreed that further discussion with the family is needed before any decision is made by Council and that the decision will be brought back to the next meeting of the council.

(B) To receive notice of the new proposal for Selective Licensing in Dinnington and to consider any comments on the proposal

The Council had a discussion regarding the new classifications of areas in Dinnington as deprived. Representatives from RMBC were at the event but seemed to have a lack of knowledge and were unable to answer a lot of the questions put to them. This can be discussed further by Neighbourhood Plan Committee at their future meeting.

Resolved: The Clerk will send a letter to the Head of Selective Licensing inviting them to a Full Council Meeting to explain more about the scheme and answer any questions from Council.

(C) To receive notice of proposed resurfacing works on Outgang Lane and to issue any comment if appropriate

Resolved: The Clerk will write to RMBC to ask if the road will be completely closed whilst the works are underway with diversions in place with proper signage or will it be closed one side at a time with traffic lights? Will the repairs be taking place during daytime only or throughout the night too?

(D) To disband Community Working Group and appoint a new Community Committee, agree Terms of Reference and membership

It was discussed that whilst currently operating as a Working Group structure, now is the time to bring in correct legal governance. It was confirmed that members of the public will be able to attend future meetings. Meetings will have an agenda and minutes will be published.

Resolved: Council agreed to disband the Community Working Group and officially establish the group as a Committee with an updated Terms of Reference and appointing the membership to the committee.

40/25 Park Avenue Cemetery/Lyric Theatre/Allotments/Land: None

41/25 Dinnington Town Council Grants: None

42/25 General Matters:

- (A) Dinnington Regeneration update – No update**
- (B) Neighbourhood Plan Committee update – Next meeting Fri 14/02/2025.**
- (C) Emergency Response Committee update – No update. Looking to schedule meetings for every quarter.**

- (D) **Staffing and Complaints Committee update** – A recent complaint relating to the Cemetery has been resolved and requires no further action.
- (E) **Community Club update** – Covered in 39/25 (D)
- (F) **Working Group updates** (including Town Twinning)
Having looked at different possibilities for a Twin Town, Councillors have approached the Mayor's office in Lens, Northern France. The Council have been invited to send an introductory letter to the Mayor with information regarding the proposed scheme and detailing any benefits for both towns.
- (G) **Update on the Transport project** (Cllr J Hart)
Councillor Hart updated Council on the project and has been involved in coordinating an employment presentation at Dinnington High School on 28th March 2025 regarding apprenticeships and other opportunities for sustainable employment in the area.

43/25 Date and time of next meeting:

- (A) 10th March 2025 at 7pm in **The Lyric, Laughton Road**

44/25 [CONFIDENTIAL ITEM] – To appoint a solicitor for the land sale of East Street, Dinnington

Resolved: Council resolved to appoint Ilett & Clark Solicitors for the land sale of East Street, Dinnington.

Meeting closed at 21.00 hours

**DINNINGTON ST JOHN'S TOWN COUNCIL
PAYMENTS LIST**

	Date	Cost Code	Net	VAT	Total	Description	Supplier
821	08/01/2025 00:00	Xmas Festival - Contributions and Collections	100	0	100	Donation	Christopher Deaton
820	02/01/2025 00:00	Vehicle Servicing & Repairs	27.2	5.44	32.64	Vehicle service	EMAC Ltd
819	06/01/2025 00:00	Office Heat & Light	315	63	378	Lyric - Electric	EDF
818	06/01/2025 00:00	Office Heat & Light	112.5	22.5	135	Office electricity	EDF
817	30/01/2025 00:00	Cemetery - Misc Supplies incl staff uniform	153.6	0	153.6	Cemetery - Books	Shaw & Sons
814	29/01/2025 00:00	Lyric - Operation of Lights	40.04	0	40.04	Sound desk etc. for Lyric	I Farrah (I Farrah)
813	29/01/2025 00:00	Office Water	20.96	0	20.96	Water supply	Everflow Ltd
813	29/01/2025 00:00	Lyric Water	74.96	0	74.96	Water supply	Everflow Ltd
813	29/01/2025 00:00	Cemetery Water	63.23	0	63.23	Water supply	Everflow Ltd
813	29/01/2025 00:00	Allotment Water	182.28	0	182.28	Water supply	Everflow Ltd
812	23/01/2025 00:00	Mobile Phones	66	13.2	79.2	Mobile phone charges	EE
811	21/01/2025 00:00	Lyric Bar Purchases	399.6	79.92	479.52	Bar supplies	HB Clark
810	22/01/2025 00:00	Lyric Miscellaneous Supplies/Equipment Repairs	9.99	2	11.99	Spotify	Spotify
809	20/01/2025 00:00	Lyric Miscellaneous Supplies/Equipment Repairs	59.17	11.83	71	Lyric supplies	Amazon
808	07/01/2025 00:00	IRIS Payroll	35	7	42	Payroll System	Staffology
807	06/01/2025 00:00	Lyric Miscellaneous Supplies/Equipment Repairs	40.61	8.12	48.73	Lyric supplies	Amazon
806	03/02/2025 00:00	Lyric Bar Purchases	332.52	66.5	399.02	Bar supplies	HB Clark
805	29/01/2025 00:00	Lyric Events Budget	2484	0	2484	Lyric Event	James Salt (Soul Battalion)
804	03/02/2025 00:00	Fire Safety	249.42	49.88	299.3	Fire Alarm Panel - Battery Replacement	Churches Fire
803	03/02/2025 00:00	Xmas Festival - Illuminations Hire	1178.4	235.68	1414.08	Christmas Lights - Removal/Storage	Blachere Illuminations
802	03/02/2025 00:00	Xmas Festival - Illuminations Hire	222.2	44.44	266.64	Christmas Lights - Removal/Storage	Blachere Illuminations
801	03/02/2025 00:00	Alarm/CCTV Maintenance	117	23.4	140.4	CCTV Maintenance	AT Alarms
800	03/02/2025 00:00	Office General Maintenance	27.44	5.49	32.93	Equipment hire	Turner Hire
799	03/02/2025 00:00	Member/Staff Training	58.5	11.7	70.2	Staff training	YLCA
798	03/02/2025 00:00	Lyric - equipment purchases, hire/repairs	204.98	0	204.98	Replacement tap	James Waterhouse (James Waterhouse)
797	03/02/2025 00:00	Cemetery - Misc Supplies incl staff uniform	14.97	2.99	17.96	PPE	Torne Valley
796	03/02/2025 00:00	Cemetery Grave Digging	1140	0	1140	Burial fee	Gravediggers (M&C Elliott)
795	03/02/2025 00:00	Lyric Bar Stock Take	125	25	150	Bar Stocktake	Stockchek
794	03/02/2025 00:00	Office General Maintenance	331.77	66.35	398.12	Gas Service	Robinsons
793	03/02/2025 00:00	Lyric Boiler Service/Gas Check	297.5	59.5	357	Gas Service	Robinsons
792	24/01/2025 00:00	Lyric Bar Purchases	30.52	6.1	36.62	Bar supplies	EPOSGEAR
791	03/02/2025 00:00	Accounts Support - Scribe	644.8	128.96	773.76	Accountancy Package	Scribe Accounts
790	31/01/2025 00:00	Lyric Miscellaneous Supplies/Equipment Repairs	3.67	0.73	4.4	Lyric Consumables	Homecare Two
789	03/02/2025 00:00	Lyric Bar Purchases	1033.42	206.69	1240.11	Bar receipts	HB Clark
788	03/02/2025 00:00	Lyric Bar Purchases	289.65	57.93	347.58	Bar receipts	HB Clark

787	03/02/2025 00:00	Lyric Bar Purchases	54.58	10.92	65.5	Bar receipts	HB Clark
786	03/02/2025 00:00	Lyric Bar Purchases	310.65	62.13	372.78	Bar receipts	HB Clark
785	30/12/2024 00:00	Contingency - unforeseen repairs etc.	22.47	4.49	26.96	Amazon Prime	Amazon
784	24/12/2024 00:00	Office - Phone & Broadband	288.51	57.7	346.21	Telephone, broadband	BT
783	23/12/2024 00:00	Mobile Phones	66.63	13.33	79.96	Mobile phone charges	EE
782	23/12/2024 00:00	Lyric - equipment purchases, hire/repairs	9.99	2	11.99	Spotify	Spotify
781	21/01/2025 00:00	Vehicle Fuel	0	0	0	Fuel	HM Wainwright
780	21/01/2025 00:00	Printer Charges	19.44	3.89	23.33	Printer charges	East Penine Office Technology
779	21/01/2025 00:00	Website Fees	18.33	3.67	22	New email accounts/website development	Vision ICT
778	21/01/2025 00:00	Website Fees	19	3.8	22.8	Monthly hosting fee	GY Web Development
777	21/01/2025 00:00	Website Fees	19	3.8	22.8	Monthly hosting fee	GY Web Development
776	20/01/2025 00:00	Lyric Miscellaneous Supplies/Equipment Repairs	3.45	0	3.45	Lyric catering equipment	Homecare Two
775	20/01/2025 00:00	Lyric Gas	903.87	180.78	1084.65	Gas supply	British Gas
774	21/01/2025 00:00	Telephone/Internet	27.11	5.42	32.53	Telephone, broadband	BT
773	06/01/2025 00:00	Lyric - equipment purchases, hire/repairs	224.17	44.83	269	New fridge	Currys
772	21/01/2025 00:00	Microshade/Vision ICT	261.9	52.38	314.28	Computer Software	Microshade
771	21/01/2025 00:00	Member/Staff Training	26.3	0	26.3	Member/staff training	YLCA
770	21/01/2025 00:00	Cemetery Waste Incl skip hire	240	48	288	Skip change	KCM Waste
769	21/01/2025 00:00	Office General Maintenance	191.12	38.22	229.34	Office lift service	RJ Lift Services
768	21/01/2025 00:00	Lyric Bar Purchases	209.33	41.87	251.2	Bar supplies	HB Clark
767	20/01/2025 00:00	Lyric Bar Purchases	23	0	23	Variation to DPS Fee	RMBC
766	16/01/2025 00:00	Lyric - equipment purchases, hire/repairs	569.98	114	683.98	New fridge	Nisbets
765	21/01/2025 00:00	Cemetery - machinery repairs/servicing	92.55	18.51	111.06	Equipment hire	Turner Hire
764	21/01/2025 00:00	Vehicle Fuel	116.44	0	116.44	Fuel	HM Wainwright
763	07/01/2025 00:00	Allotment Miscellaneous	45.49	0	45.49	Postage	Royal Mail
762	21/01/2025 00:00	Cemetery Electricity	370.51	74.1	444.61	Electricity supply	Eon
761	24/12/2024 00:00	Office Water	22.88	0	22.88	Water supply	Everflow Ltd
761	24/12/2024 00:00	Lyric Water	-159.54	0	-159.54	Water supply	Everflow Ltd
761	24/12/2024 00:00	Cemetery Water	70.1	0	70.1	Water supply	Everflow Ltd
761	24/12/2024 00:00	Allotment Water	1286.66	0	1286.66	Water supply	Everflow Ltd
760	03/01/2025 00:00	Bank fees	40.24	0	40.24	Bank Fees	Co-op Bank
759	02/01/2025 00:00	IRIS Payroll	31.38	6.28	37.66	Payroll System	IRIS
758	20/01/2025 00:00	Cemetery Memorials	486	0	486	Memorial fee	Becroft Memorials
757	20/01/2025 00:00	Election Spend	11955.12	0	11955.12	Election costs	RMBC
756	20/01/2025 00:00	Sundry Expenditure	18.73	0	18.73	Office supplies	Cheryl Radford
			28371.29	1994.47	30365.76		

INCOME

Date Cost Code Net VAT Total Description

336	03/02/2025 00:00	Allotment Rent Income	24	0	24	Allotment fee
335	31/01/2025 00:00	Cemetery Income	700	0	700	Burial fee
334	31/01/2025 00:00	Lyric Bar Income	147.22	29.44	176.66	Card transaction fees
333	31/01/2025 00:00	Lyric Bar Income	143.33	28.67	172	Bar receipts
332	31/01/2025 00:00	Lyric Bar Income	84.25	16.85	101.1	Bar receipts
331	31/01/2025 00:00	Lyric Bar Income	56.5	11.3	67.8	Bar receipts
330	30/01/2025 00:00	Lyric Bar Income	750	0	750	Bar supplies refund
329	30/01/2025 00:00	Lyric Bar Income	106.02	21.21	127.23	Card transaction fees
328	29/01/2025 00:00	Cemetery Income	3300	0	3300	Burial fee
327	27/01/2025 00:00	Lyric Bar Income	769.25	153.85	923.1	Card transaction fees
326	27/01/2025 00:00	Lyric - equipment purchases, hire/repairs	186.67	37.33	224	Fridge Refund
325	22/01/2025 00:00	Bookings Income	170	0	170	Lyric Hire
324	22/01/2025 00:00	Member/Staff Training	22	0	22	YLCA - Refund
323	22/01/2025 00:00	Lyric Bar Income	383.33	76.67	460	Bar receipts
322	22/01/2025 00:00	Bookings Income	50	0	50	Lyric Hire
321	22/01/2025 00:00	Lyric Bar Income	12.17	2.43	14.6	Bar receipts
320	13/01/2025 00:00	Lyric - equipment purchases, hire/repairs	37.5	7.5	45	Fridge Refund
319	09/01/2025 00:00	Lyric Bar Income	1466.33	293.27	1759.6	Bar receipts
318	08/01/2025 00:00	Recovery of Events Expenditure	2300	0	2300	Lyric Event
317	08/01/2025 00:00	Bookings Income	320	0	320	Lyric Hire
316	07/01/2025 00:00	Xmas Festival - Contributions and Collections	20	0	20	Xmas festival stall deposit
315	06/01/2025 00:00	Bookings Income	50	0	50	Lyric Hire
314	31/01/2025 00:00	Allotment Rent Income	34.5	0	34.5	Allotment fee
313	31/01/2025 00:00	Allotment Rent Income	34.5	0	34.5	Allotment fee
312	31/01/2025 00:00	Allotment Rent Income	23	0	23	Allotment fee
311	29/01/2025 00:00	Allotment Rent Income	34.5	0	34.5	Allotment fee
310	29/01/2025 00:00	Allotment Rent Income	34.5	0	34.5	Allotment fee
309	27/01/2025 00:00	Allotment Rent Income	34.5	0	34.5	Allotment fee
308	03/01/2025 00:00	General Income (incl. interest, wayleave)	1937.69	0	1937.69	Bank interest
307	03/12/2024 00:00	General Income (incl. interest, wayleave)	1980.41	0	1980.41	Bank interest
306	04/11/2024 00:00	General Income (incl. interest, wayleave)	2224.81	0	2224.81	Bank interest
305	23/01/2025 00:00	Allotment Rent Income	34.5	0	34.5	Allotment fee
304	23/01/2025 00:00	Allotment Rent Income	34.5	0	34.5	Allotment fee
303	17/01/2025 00:00	Bookings Income	125	0	125	Lyric Hire
302	16/01/2025 00:00	Bookings Income	285	0	285	Lyric Hire
301	17/01/2025 00:00	Allotment Rent Income	34.5	0	34.5	Allotment fee
300	09/01/2025 00:00	Allotment Rent Income	23	0	23	Allotment fee
299	13/01/2025 00:00	Allotment Rent Income	34.5	0	34.5	Allotment fee
298	14/01/2025 00:00	Allotment Rent Income	34.5	0	34.5	Allotment fee
297	15/01/2025 00:00	Allotment Rent Income	33	0	33	Allotment fee
296	17/01/2025 00:00	Allotment Rent Income	23	0	23	Allotment fee

295	01/10/2024 00:00	General Income (Incl. interest, wayleave)	0	0	0	Bank interest
294	07/01/2025 00:00	Cemetery Income	1400	0	1400	Burial fee
293	07/01/2025 00:00	Xmas Festival - Contributions and Collections	0	0	0	Xmas festival donation
292	19/12/2024 00:00	Lyric Bar Income	41.68	0	41.68	Bar receipts

19540.16 678.52 20218.58