

DINNINGTON ST. JOHN'S TOWN COUNCIL (DSJTC)

Minutes of the Town Council Meeting on Monday 13th January 2025 at The Lyric, Laughton Road, Dinnington

Present: Cllrs N Ruff (Chair), D Adams, D Scriven, L Clarke, G Cruickshanks, J Hall, W Hall, J Hart, Z Lowe, T Mulholland, S Scott, K Smallwood, D Smith, F Walden.

Apologies: Cllr D Booth

In attendance: T Collingham (Clerk), L Warne (Asst Clerk) C Radford (Town Council Administrator) and 10 members of public.

06/25 To answer questions from the last meeting: None

To allow for questions from electors of Dinnington to ask one question only in respect of business itemised on the agenda or on a pertinent issue that may arise;

Questions raised regarding;

- **Regarding the Lodge Lane development and S106 contribution from the developer, which of the two applications has been successful? Dinnington High School or Dinnington Rugby Club?**
Council advised this was still to be announced by RMBC and is not a decision by DSJTC.
- **Is the Council doing anything to mark the 80th anniversary of VE & VJ Day this year? Would the Council like input from the British Legion in any arrangements?**
The council confirmed that dates have been set aside in the Lyric diary for these days and events are in the planning stages, happy to work with the RBL on this.

07/25 To receive and approve reasons for absence.

The Council noted the apologies received from Cllr Booth

Council thanked staff for their efforts in clearing snow from the Council car park and the foot paths at the pensioner bungalows.

08/25 To receive declarations of personal and pecuniary interest for members and officers.

No declarations were raised at this point.

09/25 To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature to be discussed. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)

Item number 22/25

Resolved:- That members of the press and public be excluded from the meeting under the Public Bodies (Admissions to Meetings) Act 1960, due to the nature of the business to be transacted to the item numbers listed above.

10/25 To appoint the Thomas Collingham as the Clerk and RFO of Dinnington St John's Town Council from 2nd December 2024

Resolved:- The Council voted to appoint Thomas Collingham as the Clerk & RFO.

11/25 Chair's Report

The Chair updated Council that the Neighbourhood Plan Committee have engaged with the local GP practice and other local groups about what opportunities they may like to be involved with.

The Community Working Group continues to meet up and there will be changes going forward and these are under discussion.

12/25

Monthly Accounts Schedule and relevant finance information:

- (A) To approve accounts for payment and note contractual payments made under the clerk delegation (attached)

The Council queried if the illuminations are an annual cost or re useable ? The Clerk confirmed that the Timers were a one off purchase but the illumination is a 5 year contract.

Council queried the purchase of a gift voucher. This was confirmed as payment for an underpayment in staff wages.

Council discussed the purchase of fireworks and that they have a 6 month expiry date to be considered. Council queried the 2 transactions to RJ Lifts on the same day for Lift maintenance, the Clerk confirmed this was for the 2 part service and is correct.

It was confirmed to Council that the income from Santa was the takings from Santa's Grotto at the Christmas Festival.

It was confirmed that the Art Club income is correct for 02/01/2025.

Clerk will look into what the Lyric Hire refund of £705.60 20/11/2024 was for and advise accordingly.

Resolved:- Council approved the accounts for payment.

- (B) To note expenditure outside of the meeting between the Clerk and the Chair in line with Financial Regulation 4.1

- a. Laptop - £453 inc. VAT
- b. Commercial Fridge - £269 inc. VAT

- (C) To receive and note the bank reconciliation

Resolved:- The Clerk explained that the Bank Reconciliation review is still underway and not yet completed. Cllr J Hart and The Clerk have scheduled a second meeting this week to continue their review of the banking system. The findings will be presented back to the council at the next meeting

- (D) To note receipt of councillor packs relating to the proposed budget and precept for 2025-26, for consideration on Monday 27th January 2025 at the precept meeting.

13/25

To receive and approve the minutes of the meetings of the Council held on:

- (A) 9th December 2024

Council agreed that Cllr Smith was omitted from the Twin Town Working Group list – this was confirmed as an admin error that will be rectified.

Resolved:- That the Council approve the minutes of Monday 9th December 2024, with the above amendment, as a true record of the meeting, the Chairman preceded to sign the bottom of each page to confirm that they are an accurate record.

14/25

To consider relevant planning applications as published on RMBC's weekly lists (48-

1) along with any associated submissions received and any reports on previous planning applications/issues; None

15/25

Ward Member Update

- Working with Police regarding issues with fires in the markets
- Supporting local businesses with the regeneration process. A new Project Manager has now been appointed so lots going on.
- Thanked everyone for all of the great Christmas events in the area.
- Driven with fellow Ward Councillors around the area, working together to report issues such as fly tipping.

16/25

Booking Concessions and Donations: Nil

For Members consideration and decisions:

- (A) **To discuss and consider future communication for the council including a newsletter and social media.**

The Council discussed best forms of communication and how often any updates should be given out. Councillors are welcome to take turns in providing their own updates for the newsletter. Clarity was sought on the existing Newsletter & Website Working Group members and Cllr Scriven requested to join.

Resolved:- The Council resolved to produce a bi-monthly newsletter with the first edition to be produced by the end of March. Newsletters to be uploaded to the Council website, Facebook page and then displayed in Council office windows, noticeboards and then some paper copies printed for collection from the office and Lyric venue.

- (B) **To note the update from the old website www.dinningtonstjohns.org to the new website www.dinningtonstjohns-tc.gov.uk**

- (C) **To implement the discontinuation of old email addresses, and to agree the new email addresses will be implemented with immediate effect.**

Resolved:- The Council agreed to 1st February 2025 as the cut off for using old email addresses.

- (D) **To receive a draft Volunteers Policy for approval and consider any further action (Cllr J Hall)**
The Clerk advised that he would like to re draft the Volunteer policy as it doesn't seem to cover aspects of recruitment and safeguarding.

Resolved:- The Council agreed to the Clerk re drafting the Volunteer Policy with assistance from Cllr J Hall & Cllr Hart.

- (E) **Dinnington Community Programme (Cllr D Smith)**

The Council discussed the benefits of a funded holiday club costing an estimated £8000.00 for primary aged children in the Dinnington area. Whilst the Council do support the scheme it will need to be monitored closely to ensure that the scheme is being advertised and communicated to the public and also keep a count of how many children enrol.

Resolved:- The Council agreed to go ahead with the scheme subject to close monitoring of the attendance uptake at 6 monthly intervals.

- (F) **RMBC Consultation – Council Tax Support Scheme (Cllr J Hart)**

Council members discussed how important the Council Tax Support Scheme could be to Dinnington residents but due to poor communication from RMBC and a short window of opportunity to respond over the Christmas period. The Clerk did request a time extension from RMBC to reply but this was refused.

Resolved:- The Council agreed unanimously to submit a formal letter of complaint to RMBC that the views of Dinnington Council for this consultation have not been heard. This is to be viewed by Cllr Ruff before it is sent.

- (G) **RMBC Consultation – Rotherham Playing Pitch & Outdoor Sports Strategy**

No action is needed by the Council as the Clerk will reply to confirm that Dinnington Council do not have any Playing Pitches or outdoor sports areas.

- (H) **MP Consultation – Fireworks Usage**

Councillors discussed current legislation in place regarding nuisance fireworks. Council recently purchased noiseless fireworks and did inform local businesses and residents regarding the planned use of fireworks at the Christmas Festival. The Clerk will formulate a response to the MP.

Park Avenue Cemetery/Lyric Theatre/Allotments/Land:

- (A) **To consider developing a Working Group to discuss and consider the future options for The Lyric**

The Council discussed the presentation received at the Extraordinary meeting and the need to consult with the public on what they would like the future of the Lyric to look like. The Lyric should remain a multi use venue for Dinnington residents. Council would like a proper breakdown on the Lyric income and outgoings in order to assess properly and look at closing any gap between the two.

Resolved:- The Council agreed unanimously to set up a Lyric Working Group to discuss and set up aims, look at possible proposals and answer questions. Added to the working group are: Cllr W Hall, Cllr Hart, Cllr Cruikshanks, Cllr Clarke, Cllr J Hall, Cllr Scriven, Cllr Smith along with Council employees if they would like to join.

- (B) **To review the income and charges for Park Avenue cemetery and consider any further action.**

The Clerk advised Council that 2024 charges do appear to be in line with other local Councils however Gravedigging charges have increased. Charges were discussed for those aged 12-18 years as they are not contributing to the finances of their home but are currently charged at full price.

Resolved:- The Council agreed to keep prices as they are for 2025.

- (C) **To note an update to the Designated Premises Supervisor for The Lyric**

19/25 Dinnington Town Council Grants: Nil

20/25 General Matters:

(A) **Dinnington Regeneration update**

Cllr Ruff updated members that she has taken part in two online meetings regarding the regeneration. There has been staffing issues on the project and she has asked to meet with the Council Leader again to get further clarity on the project going forward.

(B) **Neighbourhood Plan Committee update**

To be discussed under agenda number 22/25

(C) **Emergency Response Committee update:** No update

(D) **Staffing and Complaints Committee update:** No update

(E) **Community Club update**

Council was updated by Lynne Warne of the Community Club that the CWG had just had their first Meeting back following Christmas. Feedback from the public on the Christmas Festival has been really positive. Upcoming dates are scheduled for February's Valentines Tea Dance, a Singer is booked for April's event.

(F) **Working Group updates:** No update

(G) **Update on SYMCA Bus Franchising (Cllr J Hart)**

Cllr Hart updated that the consultation period has now ended. She has had conversations with members of the public along with public transport staff. Cllr Hart is keen to also ensure that Dinnington High School pupils are in the forefront of consideration on any future apprenticeship scheme opportunities and has spoken with the school Careers Officer. Is looking to set up further meetings throughout the process.

(H) **To receive an update on the 'Twin Town' project (Cllr K Smallwood)**

The Council was updated that the working group has a meeting scheduled for Monday 21st January 2025 and they will then bring a presentation for consideration to full council.

21/25 Date and time of next meeting:

(A) 27th January 2025 at 7pm in **Middleton Hall, Barleycroft Lane**

22/25 **[CONFIDENTIAL ITEM] – To discuss and consider a recommendation from the Neighbourhood Plan Committee regarding the sale of land at East Street, Dinnington**

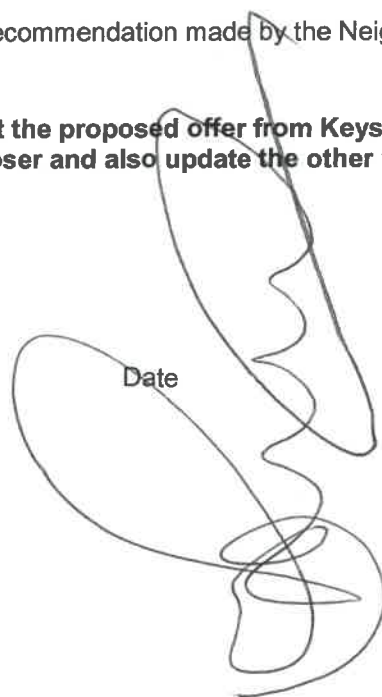
Council discussed the three proposals received and the recommendation made by the Neighbourhood Plan Committee.

Resolved:- The Council agreed unanimously to accept the proposed offer from Keystone Yorkshire (Ltd). The Clerk will inform the successful proposer and also update the other unsuccessful companies accordingly.

N Ruff
Chair

Dinnington St John's Town Council 10/02/25 .

Date



**DINNINGTON ST JOHNS TOWN COUNCIL
PAYMENTS LIST**

Date	Cost Code	Net	VAI	Total	Description	Supplier
753	14/01/2025 00:00	24.69	4.94	29.63	Stationery	East Penline Office Technology
752	14/01/2025 00:00	268.26	53.85	321.91	Xmas festival security	UK Security
751	14/01/2025 00:00	258.79	51.76	310.55	Bar supplies	HB Clark
750	14/01/2025 00:00	227.18	45.44	272.62	First aid cover	Via Medic Services
749	18/12/2024 00:00	800.08	160.02	960.1	Gas supply	British Gas
748	18/12/2024 00:00	1327.34	265.47	1592.81	Electricity supply	Eon
747	18/12/2024 00:00	55.42	11.08	66.5	Electricity supply	Eon
746	17/12/2024 00:00	377.5	75.5	453	New laptop	Thomas Collingham
745	17/12/2024 00:00	121.49	0	121.49	Gift voucher	Thomas Collingham
744	17/12/2024 00:00	44	8.8	52.8	Xmas festival sundries	Lynne Warne
741	17/12/2024 00:00	37.92	7.58	45.5	Payment Stamp	Thomas Collingham
740	17/12/2024 00:00	18.22	3.64	21.86	Office supplies	Cheryl Radford
739	17/12/2024 00:00	17.5	3.5	21	Xmas festival sundries	Lynne Warne
738	17/12/2024 00:00	27.11	5.42	32.53	Office telephone	BT
737	16/12/2024 00:00	310	0	310	Donation	Bluebell Wood
736	05/12/2024 00:00	0	0	0	Xmas festival sundries	Amazon
735	05/12/2024 00:00	0	0	0	Xmas festival sundries	Home Bargains
734	06/12/2024 00:00	15.28	3.06	18.34	Bar supplies	Heron
728	05/12/2024 00:00	44.99	9	53.99	Misc Purchases	Amazon
728	05/12/2024 00:00	6.32	1.27	7.59	Misc Purchases	Amazon
728	05/12/2024 00:00	8.69	1.74	10.43	Misc Purchases	Amazon
728	05/12/2024 00:00	14.24	2.85	17.09	Misc Purchases	Amazon
728	05/12/2024 00:00	31.48	6.3	37.78	Misc Purchases	Amazon
727	12/12/2024 00:00	4.67	0.93	5.6	Misc xmas festival supplies	Emma Stanger
727	12/12/2024 00:00	1.66	0.33	1.99	Misc xmas festival supplies	Emma Stanger
727	12/12/2024 00:00	54.43	0	54.43	Misc xmas festival supplies	Emma Stanger
726	03/12/2024 00:00	9	0	9	Misc xmas festival supplies	Emma Stanger
725	02/12/2024 00:00	159.07	31.81	190.88	Xmas Festival - Food	Makro
724	02/12/2024 00:00	10	2	12	Misc xmas festival supplies	One Beyond Retail Ltd
723	02/12/2024 00:00	66.74	13.35	80.09	Bar supplies	Makro
722	28/11/2024 00:00	20.77	4.16	24.93	Bar supplies	Costco
721	05/12/2024 00:00	59.75	0	59.75	Xmas Festival - Selection Boxes	B&M
		49.98	10	59.98	Xmas lights supplies	Home Bargains

281	20/12/2024 00:00	Xmas Festival - Contributions and Collections	632	0	632	Santa Income
280	23/12/2024 00:00	Lyric Bar Income	56.2	0	56.2	Bar receipts
279	23/12/2024 00:00	Cemetery Income	200	0	200	Burial fee
278	23/12/2024 00:00	Xmas Festival - Contributions and Collections	319.5	0	319.5	Bar receipts
277	23/12/2024 00:00	Bookings Income	278	0	278	Lyric Hire
276	31/12/2024 00:00	Cemetery Income	2100	0	2100	Burial fee
275	02/01/2025 00:00	Cemetery Income	80	0	80	Memorial fee
274	02/01/2025 00:00	Cemetery Income	80	0	80	Memorial fee
273	02/01/2025 00:00	Cemetery Income	80	0	80	Memorial fee
272	02/01/2025 00:00	Bookings Income	700	0	700	Hire fee - art club
271	02/01/2025 00:00	Rugby Club Rent Income	250	0	250	Ground rent
270	02/01/2025 00:00	Lyric Bar Income	1027.18	205.44	1232.62	Bar receipts
269	14/10/2024 00:00	Bookings Income	200	0	200	Lyric Hire
268	17/12/2024 00:00	Xmas Festival - Contributions and Collections	632	0	632	Santa Income
267	17/12/2024 00:00	Xmas Festival - Contributions and Collections	120	0	120	Stall hire
266	17/12/2024 00:00	Community Club	450	0	450	Community club income
265	17/12/2024 00:00	Lyric Bar Income	94	18.8	112.8	Bar receipts
264	17/12/2024 00:00	Lyric Bar Income	378.17	75.63	453.8	Bar receipts
263	17/12/2024 00:00	Lyric Bar Income	366.08	73.22	439.3	Bar receipts
262	09/12/2024 00:00	Lyric Bar Income	228.77	45.75	274.52	Bar receipts
261	03/12/2024 00:00	Card transaction fees	-18.13	-3.62	-21.75	Bar receipts
261	03/12/2024 00:00	Card transaction fees	1072.92	214.58	1287.5	Bar receipts
260	28/11/2024 00:00	Card transaction fees	-0.12	-0.02	-0.14	Bar receipts
260	28/11/2024 00:00	Lyric Bar Income	6.83	1.37	8.2	Bar receipts
259	03/12/2024 00:00	Bookings Income	747	0	747	Lyric Hire
258	02/12/2024 00:00	Lyric Bar Income	164.17	32.83	197	Bar receipts
256	02/12/2024 00:00	Lyric Bar Income	254.75	50.95	305.7	Bar receipts
254	02/12/2024 00:00	Lyric Bar Income	12.83	2.57	15.4	Bar receipts
252	02/12/2024 00:00	Lyric Bar Income	202	40.4	242.4	Bar receipts
250	28/11/2024 00:00	Bookings Income	232	0	232	Lyric Hire
249	28/11/2024 00:00	Cemetery Income	1800	0	1800	Burial fee
248	29/11/2024 00:00	Bookings Income	310	0	310	Lyric Hire
247	02/12/2024 00:00	Rugby Club Rent Income	250	0	250	Ground rent
246	26/11/2024 00:00	Xmas Festival - Contributions and Collections	20	0	20	Xmas festival stall deposit
245	26/11/2024 00:00	General Income (incl. interest, wayleave)	1834.35	0	1834.35	Bank interest
244	25/11/2024 00:00	Lyric Bar Income	347.67	69.53	417.2	Bar receipts
243	25/11/2024 00:00	Card transaction fees	-15.03	-3	-18.03	Bar receipts
243	25/11/2024 00:00	Lyric Bar Income	893.68	178.74	1072.42	Bar receipts
242	25/11/2024 00:00	Lyric Bar Income	276.92	55.38	332.3	Bar receipts

240	21/11/2024 00:00	Bookings Income	210	0	210	Lyric Hire
239	22/11/2024 00:00	Bookings Income	1415	0	1415	Lyric Hire
238	22/11/2024 00:00	Bookings Income	200	0	200	Lyric Hire
237	22/11/2024 00:00	Cemetery Income	175	0	175	Memorial fee
236	20/11/2024 00:00	Bookings Income	-705.6	0	-705.6	Lyric hire refund
235	20/11/2024 00:00	Bookings Income	180	0	180	Lyric Hire
234	20/11/2024 00:00	Bookings Income	828	0	828	Lyric Hire
233	20/11/2024 00:00	Lyric Bar Income	163.58	32.72	196.3	Bar receipts
232	20/11/2024 00:00	Card transaction fees	-4.68	-0.94	-5.62	Bar receipts
232	20/11/2024 00:00	Lyric Bar Income	276	55.2	331.2	Bar receipts
231	19/11/2024 00:00	Bookings Income	-24.75	0	-24.75	Tea, coffee etc. for Lyric hire
230	18/11/2024 00:00	Lyric Bar Income	404.33	80.87	485.2	Bar receipts
229	18/11/2024 00:00	Lyric Bar Income	408.83	81.77	490.6	Bar receipts
229	18/11/2024 00:00	Card transaction fees	-6.93	-1.39	-8.32	Bar receipts
228	14/11/2024 00:00	Xmas Festival - Contributions and Collections	20	0	20	Xmas festival stall deposit
227	18/11/2024 00:00	Xmas Festival - Contributions and Collections	20	0	20	Xmas festival stall deposit
226	18/11/2024 00:00	Xmas Festival - Contributions and Collections	100	0	100	Xmas festival donation
225	14/11/2024 00:00	Recovery of Events Expenditure	30	0	30	Bingo raffle income
224	11/11/2024 00:00	Xmas Festival - Contributions and Collections	20	0	20	Xmas festival stall deposit
223	12/11/2024 00:00	Lyric Bar Income	199.83	39.97	239.8	Bar receipts
222	11/11/2024 00:00	Card transaction fees	-3.48	-0.7	-4.18	Bar receipts
222	11/11/2024 00:00	Lyric Bar Income	205.33	41.07	246.4	Bar receipts
			20986.88	1387.12	22383	